

OSCEOLA WATER BOARD  
January 7, 2021

The Osceola Water Board met for the regularly scheduled meeting on Thursday, January 7, 2021 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, Dr. Jim Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and others not signed in.

Board member Kimball motioned to approve the agenda with the change of year from 2020 to 2021 and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding selection of board Chair and Vice Chair position for the calendar year. Board member Kimball motioned to have the chairperson and vice chair positions remain the same as 2020 and Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding the investment with Osceola Chamber Mainstreet by presenting the membership form received in the mail. After discussion, board member Bishop motioned to decline membership for 2021 and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding purchasing GIS mapping equipment by stating this was an identified project that needs to upgrade the equipment. Mr. Patterson presented that the existing equipment has met its potential age where replacement is necessary and that the new equipment will play a key role to make it possible to map all of the new water lines, valves, hydrants and customer service lines. Mr. Patterson presented a quote received from Seiler Geospatial in the amount of \$5,995.00 for the equipment and a quote from SAM, LLC for the training of new equipment in the amount of \$1,500.00. After discussion, board member Binning motioned to approve the purchase of the new equipment and training and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding FY 2021-2022 Budget by regrouping with the board regarding the budget work session on December 9, 2020. Mr. Patterson presented the newly worked budget to include two additional entry level personnel. Mr. Patterson continued by stating that he had more information regarding the water rate study that is in process. Mr. Patterson presented options received that need to be discussed and requested the board move forward with a budget they are comfortable with and hold further discussions prior to the start of the new fiscal year, July 2021 to make changes and accommodations. After further discussion, board member Bishop motioned to set the public hearing for the FY 2021-2022

budget for the regularly scheduled meeting on February 4, 2021 and Binning seconded the motion. Roll call of the vote was:

Ayes: O’Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a water rate increase by giving information received from the water rate study conference call. After discussion, the board decided to take no action and wait until the final rate study information is made available.

Water Superintendent Report: Brandon Patterson shared with the board project updates for the water treatment plant, rate study, three main breaks that were completed by Water Works staff, source water protection plan, risk resilience process and the DNR inspection of the plant. Mr. Patterson continued by giving an update on the upcoming operator testing plan and reported the article for the end of the year completed by Spoke Communications. Mr. Patterson concluded his report by giving an update on the Clarke County Reservoir Commission.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$27,925.55 on all utility services, YTD Budget Report, minutes from the meetings held on December 3, 2020 and December 9, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$428.80
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,727.59
BADGER METER	SERVICES	\$273.24
BUD JONES CONSTRUCTION	SERVICES	\$952.60
BUD JONES TRUCKING	SERVICES	\$187.20
CARD MEMBER SERVICE	SERVICES	\$818.93
CASEY’S GENERAL STORE	FUEL	\$363.36
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$236.05
CENTRAL IOWA FASTENERS	SERVICES	\$90.05
CHEM-SULT INC.	CHEMICALS	\$15,814.91
CHESNUT LAWN & LANDSCAPE	SERVICES	\$285.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$124,346.48
CITY OF OSCEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$11,538.07
CLARKE COMM SCHOOLS	REFUND	\$95,957.07
COUNTRY CONCRETE	SERVICES	\$2,492.00
CRESTON PUBLISHING COMP	PUBLICATION	\$365.68
D & D PEST CONTROL	SERVICES	\$90.00
ECHO GROUP, INC.	SERVICES	\$204.04
RONALD ESHELMAN	DEPOSIT REFUND	\$150.00
FALLER, KINCHEOLOE & CO., PLC.	SERVICES	\$3,125.00
GILBERTS TRUE VALUE	SERVICES	\$63.25
HACH COMPANY	LAB TESTING	\$482.01
ADNEY T. HADLEY	DEPOSIT REFUND	\$150.00
HDR ENGINEERING, INC.	SERVICES	\$15,500.00
HR GREEN, INC.	SERVICES	\$291.25
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IDEAL READY MIX	CONCRETE	\$1,328.00
IMWCA	WORKMANS COMP	\$657.00
INTERNAL REVENUE SERVICES	PAYROLL TAXES	\$9,043.17
IOWA DEPT OF REVENUE	PAYROLL TAXES	\$1,727.00
IOWA DEPT OF REVENUE	WATER EXCISE TAX	\$3,846.00
IOWA ONE CALL	SERVICES	\$20.60
IPERS	PAYROLL	\$6,465.95
PATRICIA IRENE JIMENEZ	DEPOSIT REFUND	\$22.67
CODY & NIKKI JOHNSON	DEPOSIT REFUND	\$85.64
KD TIRES, LLC	SERVICES	\$36.00
JEFFREY MCVEY	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$508.86
METERING & TECHNOLOGY SOL	SERVICES	\$1,549.04
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$56.58
MUNICIPAL SUPPLY INC.	SERVICES	\$1,801.79
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
OSCEOLA FARM & HOME	SERVICES	\$139.74

OSCEOLA WATER WORKS	APPLY DEPOSITS	\$418.57
TINA LEE RENDA	DEPOSIT REFUND	\$123.12
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	SUPPLIES	\$21.96
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
STATE HYGENIC LABOARATORY	LAB TESTING	\$511.00
TELESPAN	SERVICES	\$51.92
CHRIS THOMPSON	DEPOSIT REFUND	\$100.00
U.S. CELLULAR	COMMUNICATION	\$339.13
U.S. POST OFFICE	POSTAGE	\$459.99
UMB BANK NA	BOND FEES	\$250.00
VESSCO, INC.	SERVICES	\$1,450.72
WALSH ELECTRONIC SECURITY	SERVICES	\$1,007.23
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$375.19
ZIMCO SUPPLY CO.	SERVICES	\$441.00

TOTAL ACCOUNTS PAYABLE \$315,354.82

TOTAL PAYROLL \$28,099.24

TOTAL PAID \$343,454.06

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

2020 Employee Wages: Steven Aldridge \$67,788.93; Kimberly Allard \$38,293.45; Carrie Benda \$53,416.02; Mark Binning \$300.00; Larry Bishop \$300.00; Casey Fluckey \$58,021.19; Cory Gallup \$12,299.04; Ron Hill Jr. \$9,244.97; M. Alisha Kale \$300.00; James Kimball \$300.00; MacKenzie O'Hair \$200.00; Sara J. O'Hair \$100.00; Brandon Patterson \$77,635.71; Dylan Porter \$12,793.14; Royce Robertson \$57,003.28; Andrew J. Smith \$29,529.44; Deena K. Snyder \$8,357.76

Utility Office Manager Carrie Benda reported on the draft audit that will be forthcoming, exposure of duties and starting the process of the year end duties.

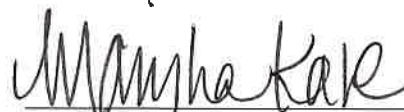
Board member Kimball spoke of service line requirements and pressures. Board member Kale spoke of the projects targeted for board assistance and updates.

There being no further business to discuss, board member Bishop motioned and Kimball seconded adjournment at 6:31 p.m.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

  
Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

Approved by the Water Board of Trustees on Thursday, February 4, 2020.

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