

OSCEOLA WATER BOARD
November 5, 2020

The Osceola Water Board met for the regularly scheduled meeting by telephone on Thursday, November 5, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, James Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Foreman Royce Robertson, Felipe Rosales, Perla Rosales, Bud Jones and others not signed in.

Board member Binning motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

No one was present to speak to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding the water service repairs at 429 S. Adams St. by giving a history of the happenings since the October board meeting. Mr. Patterson presented invoices the Rosales's received from Bud Jones Construction totaling \$1,370.50. After discussion, board member Binning motioned due to the unusual circumstance to assist the Rosales family by paying the invoices presented and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop
Nays: Kale
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding correction of private water service line at 500 S. Park St. by stating the rule was put in place a few years ago to participate in correcting shared service lines. Mr. Patterson stated that he and homeowner, Dennis Doran had conversations regarding the needed repairs to the customer service line. After these discussions, Mr. Doran decided to install his own service line rather than fix the existing service line. Mr. Patterson recommended following the rules and regulations issue the \$500 credit to the customer as the correction had been made. After discussion, board member Binning motioned to approve the credit of \$500 to the customer and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding water treatment plant computer software/SCADA system by stating that the current SCADA and computers are outdated. The presented upgrade would satisfy the IDNR requirement and will likely be mandated after the next sanitary visit. Mr. Patterson presented that the upgrade will allow staff to view the plant SCADA remotely for emergency situations. After discussion, board member Kimball motioned to approve the purchase of the computer software & SCADA system from Jetco and Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding completing a risk assessment & emergency response plan by presenting the requirement of the risk and resilience assessments and emergency response plan for the water system. Mr. Patterson presented two

quotes received and stated that the population served requires the completed and certified assessment by June 30, 2021. After discussion, board member Binning motioned to approve the proposal received from HR Green in the amount of \$20,500 and Kimball seconded the motion. Roll call of the vote was:

Ayes: O’Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Resolution 2020-14

Utility Office Manager Carrie Benda opened the discussion regarding the investment of funds by stating that the current funds in our CD account have expired and a decision needs to be made on how to proceed with investing the funds. Information regarding CD rates and ‘special’ savings account options for CD funds were presented. After discussion, board member O’Hair motioned to move the funds of \$105,758.43 from a certificate of deposit account to the Limited Edition savings account and Bishop seconded the motion. Roll call of the vote was:

Ayes: O’Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson presented to the board the face covering requirement, RMP submitted for chlorine feed, DNR compliance point issue and plan and main breaks that occurred in the month of October. Continuing on, Mr. Patterson reported the CEU’s had been completed for the operators and that exams have been approved for two operators. Mr. Patterson completed his report by stating he resigned as chair from the Clarke County Reservoir Commission and gave an update on the lake level and the need to monitor the level closely.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,674.28 on all utility services, YTD Budget Report, minutes from the meetings held on October 1, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$428.80
AGSOURCE LABORATORIES	LAB TESTING	\$198.00
ALLIANT ENERGY	UTILITY	\$6,435.38
ALLIED SYSTEMS, INC.	SERVICES	\$9,948.19
BADGER METER	SERVICES	\$136.38
BRITTANEY BAKER	REFUND	\$67.75
BARCO MUNICIPAL PRODUCTS INC	SERVICES	\$1,067.87
BOBS AUTO SUPPLY	SERVICES	\$12.11
CHARMIAN BRAZIE	DEPOSIT REFUND	\$150.00
CARBON CENTRAL, LLC	SERVICES	\$54,756.00
CARD MEMBER SERVICE	SERVICES	\$511.10
BENJAMIN CARROLL	DEPOSIT REFUND	\$103.63
CASEY’S GENERAL STORES	FUEL	\$396.92
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$206.05
CHEM-SULT INC.	CHEMICALS	\$57,850.72
CIAC	DEPOSIT REFUND	\$72.70
CINTAS FIRST AID & SAFETY	SERVICES	\$78.93
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$193,104.01
CITY OF OSCEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$9,336.19
CLARKE COUNTY EXTENSION	TRAINING	\$70.00
CLARKE COUNTY HOSPITAL	SERVICES	\$242.17
CLARKE COUNTY TREASURER	SERVICES	\$77.91
COMMUNICATION SOLUTIONS	SERVICES	\$296.00
CR SERVICES	SERVICES	\$187.13
CRESTON PUBLISHING COMP	PUBLICATION	\$383.32
D & D PEST CONTROL	SERVICES	\$90.00
DIAMOND OIL COMPANY	FUEL	\$546.16
DSM HOIST, INC.	SERVICES	\$1,886.50
ROBIN EVERIST	DEPOSIT REFUND	\$72.81
FAREWAY STORES	SUPPLIES	\$8.95
FORT DODGE ASPHALT COMPANY	REFUND	\$1,300.00
FP MAILING SOLUTIONS	SERVICES	\$574.54

GILBERTS TRUE VALUE	SERVICES	\$66.42
GRACE BIBLE CHURCH	REFUND	\$19.59
GRAINGER	SERVICES	\$37.18
GROFF WELDING	SERVICES	\$856.00
GWORKS	SERVICES	\$5,536.23
HACH COMPANY	SERVICES	\$696.62
HAWKINS	CHEMICALS	\$1,371.80
SALAI HMUNG	DEPOSIT REFUND	\$150.00
DARREN HOUSBERG	REFUND	\$40.59
IA ASOCIATION OF MUNICIPAL	SERVICES	\$25.00
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$1,263.05
IA DEPT OF NATURAL RESOURCES	SERVICES	\$155.00
IMWCA	WORKMANS COMP	\$1,314.00
INTERNAL REVENUE SERVICE	PAYROLL	\$8,951.90
IOWA DEPT OF REVENUE	PAYROLL	\$1,667.00
IOWA DEPT OF REV – SALES	WET TAXES	\$5,876.00
IOWA ONE CALL	SERVICES	\$53.50
IOWA STEEL FABRICATION	REFUND	\$1,300.00
IPERS	PAYROLL	\$6,380.10
ROLAND JOHNSON	DEPOSIT REFUND	\$103.02
KD TIRES, LLC	SERVICES	\$176.00
JACOB LENAU	DEPOSIT REFUND	\$89.94
LUKE JAMES	DEPOSIT REFUND	\$22.43
MET LIFE	DENTAL INSURANCE	\$508.86
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$47.59
MUNICIPAL SUPPLY INC.	SERVICES	\$1,577.03
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
ELSA OJEDA	DEPOSIT REFUND	\$13.23
ONSITE SERVICE SOLTUIONS, LLC	SERVICES	\$4,405.04
OSCEOLA FARM & HOME	SUPPLIES	\$67.40
OSCEOLA MINISTERIAL ASSOC	DEPOSIT REFUND	\$30.98
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,229.59
CHAD PAGE	DEPOSIT REFUND	\$80.80
PALINTEST LIMITED	LAB TESTING	\$1,962.16
POLK CO SHERIFF	GARNISHMENT	\$789.30
RAY RUSSELL	REFUND	\$40.59
SCHILDBERG CONSTRUCTION CO	ROCK	\$726.63
LINDA SCHULTZ	DEPOSIT REFUND	\$13.52
SHAZAM	MONTHLY FEE	\$25.00
SOUTHERN CALIFORNIA ADVENT	REFUND	\$40.59
SPOKE COMMUNICATINS, LLC	SERVICES	\$395.00
SUBSURFACE SOLUTIONS	SERVICES	\$5,112.64
HEATHER TITUS	DEPOSIT REFUND	\$35.01
US CELLULAR	COMMUNICATION	\$311.83
US POST OFFICE	POSTAGE	\$1,000.00
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$678.57

TOTAL ACCOUNTS PAYABLE: \$395,942.27

TOTAL PAYROLL CHECKS: \$27,049.00

TOTAL PAID \$422,991.27

Ayes: O’Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda had no report.

Board member Kimball expressed his request to hold future meetings in the Water Works board room with social distancing.

There being no further business to discuss, board member Binning motioned and Bishop seconded adjournment at 6:43 p.m.

Ayes: O’Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on 12-3-2020.