

OSCEOLA WATER BOARD

March 5, 2020

The Osceola Water Board met for the regularly scheduled meeting on Thursday, March 5, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and James Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and others not signed in.

Board member Bishop motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Utility Office Manager Carrie Benda presented the timeline for the renewal of the cyber liability package and renewal for a cost of \$2,276.00 for full protection. After discussion, board member Binning motioned to approve the renewal of the cyber liability package and Bishop seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding sewer deduct meters by presenting the current policy regarding sewer deduct/water only meters put in place on 9-8-2015. Also presented was an email received from Ty Wheeler, City Clerk/Administrator regarding the sewer deduct meters. After discussion, board member Bishop motioned to use the policy that was put in place in 2015 and those interested in having a sewer deduct/water only meters could follow the policy. Board member O'Hair seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a fee for contracted water service stop box repairs. Mr. Patterson reminded the board of the property owners' responsibility to ensure each property's curb box functions correctly. If the utility has to hire a private contractor to complete the repairs, an administrative fee would be applied to recoup fees that are incurred by the utility. After discussion, board member Kimball motioned to have an updated rule presented at the April board meeting to add an administrative fee of \$100 to all contracted stop box repairs and Binning seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding lead service lines by presenting discussion that has been regarding our system and lead service lines. Mr. Patterson stated that he contacted the Department of Natural Resources who stated that there is nothing required at this point but will likely be coming due to discussions being held. Mr. Patterson presented three scenarios of current situations and an estimated material and labor cost. Board discussion was held. The board directed staff to present an idea of how many lead services that

are in the system, number of each per scenario presented and to know what the end cost would be and discuss again at the April board meeting. No action was taken.

Water Superintendent Brandon Patterson stated that item number eight of the agenda needs to be moved to the April board meeting.

Water Superintendent Report: Brandon Patterson shared with the board street patches from main breaks that are being repaired, seeding that will be starting soon and service leaks that have been found and addressed. Mr. Patterson continued by stating the lagoons should be cleaned in April and that the tower will be continued in late April, early May. Mr. Patterson completed his report by giving an update on the repairs being completed at the water treatment plant.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and O'Hair seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$29,852.24 on all utility services, YTD Budget Report, minutes from the meetings held on February 6, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$282.88
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$8,684.17
VICKI ASMUS	REFUND	\$39.43
BLUE TARP FINANCIAL, INC.	SUPPLIES	\$59.48
DYLAN BRAGG	DEPOSIT REFUND	\$150.00
BUD JONES CONSTRUCTION	SERVICES	\$1,922.85
CARD MEMBER SERVICES	SERVICES	\$411.20
CASEY'S GENERAL STORES	FUEL	\$615.01
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$1,518.01
CHEM-SULT	CHEMICALS	\$71,851.17
CINTAS FIRST AID & SAFETY	SERVICES	\$85.16
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$157,916.96
CITY OF OSCEOLA - FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA - HEALTH	HEALTH INSURANCE	\$7,839.17
CLARKE COUNTY SHERIFF	GARNISHMENT	\$616.88
KRISTINA COLL	DEPOSIT REFUND	\$150.00
CR SERVICES	SERVICES	\$950.69
CRESTON PUBLISHING COMP	PUBLICATION	\$176.07
D & D PEST CONTROL	SERVICES	\$45.00
DES MOINES WATER WORKS	LAB TESTING	\$30.00
FAREWAY STORES	SUPPLIES	\$5.19
FP MAILING SOLUTIONS	SERVICES	\$110.85
GRACE FRANCK	DEPOSIT REFUND	\$133.55
FRIDAY INSURANCE AGENCY	INSURANCE	\$2,276.00
GRAINGER	SUPPLIES	\$216.00
LINDA HARPER	REFUND	\$5.00
HDR ENGINEERING, INC.	SERVICES	\$1,050.00
JENA HEARD	DEPOSIT REFUND	\$90.63
JULIE HOLLIDAY	DEPOSIT REFUND	\$100.00
IA ASSOCIATION OF MUNICIPAL SER	SERVICES	\$994.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
INTERNAL REVENUE SERVICES	PAYROLL TAXES	\$7,149.54
INTERSTATE POWER SYSTEMS	SERVICES	\$4,199.61
IOWA DEPT OF REVENUE	STATE TAXES	\$1,286.00
IOWA DEPT OF REV - SALES	WET TAX	\$4,841.00
IPERS	PAYROLL	\$4,939.57
DOUG IRELAN	DEPOSIT	\$150.00
JETCO, INC.	PLANT REPAIRS	\$571.30
BREANA LOWRY	DEPOSIT REFUND	\$142.81
MET LIFE	DENTAL INSURANCE	\$426.15
MIDLAND GIS SOLUTIONS LLC	SERVICES	\$2,400.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$43.68
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
OFFICE OF AUDITOR OF STATE	FILING FEE	\$175.00
ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$1,393.75
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$395.49
RYAN RAMSEY	DEPOSIT REFUND	\$150.00
JOSE A SANTOS	DEPOSIT REFUND	\$33.34
SHAZAM	MONTHLY FEE	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$495.00
STATE HYGENIC LABORATORY	LAB TESTING	\$795.50

DUSTY STEES	DEPOSIT REFUND	\$104.18
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$2,226.47
U.S. CELLULAR	COMMUNICATION	\$335.83
U.S. POST OFFICE	POSTAGE	\$582.27
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$370.89

TOTAL ACCOUNTS PAYABLE: \$292,979.89

TOTAL PAYROLL CHECKS: \$20,849.89

TOTAL PAID \$313,829.78

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported GovPayNet online payment site, DOXO request, upcoming meter reading training and a payment request from Tomasa Gallardo. Mrs. Benda completed her report by giving the board an update received on the Reality Check project the board is involved with on May 8, 2020.

Board members had nothing to report.

There being no further business to discuss, board member Bishop motioned and O'Hair seconded adjournment at 6:38 p.m.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed


Alisha Kale, Chairman

Attest:


Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on March 26, 2020 for a cost of \$135.47.

Approved by the Osceola Water Board of Trustees on April 2, 2020.