

OSCEOLA WATER BOARD
December 5, 2019

The Osceola Water Board met for the regularly scheduled meeting on Thursday, December 5, 2019 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Bishop motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding our current copy machine and the proposal received from Midwest Office Technology. Mr. Patterson stated that the current copy machine was leased to own in June 2013 and presented that the maintenance has increased on this machine and a concern is there as to if the parts would be available in the future. The proposal was discussed. The cash price of a new machine would be \$4,707 and there is an option to for a five year lease of \$5,789.40 and service packages that were available with both options. Mr. Patterson presented options on how the machine could be paid for versus leased. After discussion, board member Binning motioned to purchase a new copier outright in the amount of \$4,707 and enter into a monthly service contract and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the center water tower and payment requests. Mr. Patterson presented the original contract that the board entered into in January 2019 and payment requests that have been received. Mr. Patterson stated that he did reach out to our engineer in regards to the payment requests and work that has been completed. The board expressed concerns about the tower not being completed in a timely manner and liquidated damages were discussed. After discussion, the board felt a special meeting to further discuss this with the engineer would be needed and took no action.

Water Superintendent Report: Brandon Patterson reported to the board active projects including the new development by nursing home, distillery improvements and main breaks that have been repaired by Water Works staff. Mr. Patterson continued with upcoming meetings and completed his report by stating a draft audit of the budget will be coming out soon.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$27,987.15 on all utility services, YTD Budget Report, minutes from the meetings held on November 14, 2019 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$282.88
AGSOURCE LABORATORY	LAB TESTING	\$52.50
ALLIANT ENERGY	UTILITY	\$7,284.05
CARD MEMBER SERVICE	SERVICES	\$221.47
CASEY'S GENERAL STORES	FUEL	\$384.55
CENTERPOINT ENERGY SERVICES,	NATURAL GAS	\$98.76
CHEM-SULT, INC.	CHEMICALS	\$28,773.32

CHESNUT LAWN & LANDSCAPE	SERVICES	\$1,560.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$154,277.11
CITY OF OSCEOLA – FLEX	PAYROLL	\$80.00
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$7,184.60
CONTINENTAL RESEARCH CORP	SERVICES	\$129.19
CR SERVICES	SERVICES	\$226.85
CRESTON PUBLISHING COMP	PUBLICATION	\$179.41
DILLON CROOK	DEPOSIT REFUND	\$40.93
D & D PEST CONTROL	SERVICES	\$45.00
FAREWAY STORES	SERVICES	\$2.97
FP MAILING SOLUTIONS	SERVICES	\$573.99
GWORKS	SOFTWARE UPDATE	\$1,187.50
HWAKINS	CHEMICALS	\$1,285.00
JEFF HENKELMAN	DEPOSIT REFUND	\$92.68
HIGHWAY LUMBER	SERVICES	\$168.22
IA DEPT OF HUMAN SERVICES	PAYROLL	\$865.73
IDALS – PESTICIDE BUREAU	PERMIT	\$40.00
IDEAL READY MIX CO	SERVICES	\$967.50
IMWCA	WORKMANS COMP	\$745.00
INTERNAL REVENUE SERVICE	PAYROLL	\$5,884.83
IOWA DEP TOF REVENUE	STATE TAXES	\$1,649.00
IOWA ONE CALL	SERVICES	\$169.90
IOWA RURAL WATER ASSOC	MEMBERSHIP	\$325.00
IPERS	PAYROLL	\$6,088.69
MET LIFE	DENTAL INSURANCE	\$316.72
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$97.03
MUNICIPAL SUPPLY INC.	SERVICES	\$693.00
MUTUAL OF OMAHA	LIFE INSURANCE	\$63.17
YANDIRA TATIANA NAVAS	DEPOSIT REFUND	\$150.00
O'REILLY AUTO PARTS	SERVICES	\$7.62
ONSITE SERVICE SOLUTIONS	SERVICES	\$810.00
OSCEOLA WATER WORKS	APPLY DEPOSIT	\$212.62
OVERHEAD DOOR CO	SERVICES	\$380.97
REYNOLDSON & VANWERDEN	LEGAL SERVICES	\$150.00
ROBERTO APARICIO SARAVIA	DEPOSIT REFUND	\$150.00
SHAZAM	SERVICES	\$25.00
SOLUTIONS	SERVICES	\$183.55
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$523.50
TOP NOTCH	SERVICES	\$796.96
U.S. CELLULAR	COMMUNICATION	\$351.80
U.S. POST OFFICE	POSTAGE	\$509.88
UMB BANK NA	BOND INTEREST PAYMENT	\$60,656.25
VANDERPOOL CONSTRUCTION,	SERVICES	\$2,881.25
ROSE WEBB	DEPOSIT REFUND	\$103.77
WILD BLUE	COMMUNICATION	\$167.28
WINDSTREAM	COMMUNICATION	\$372.69

TOTAL ACCOUNTS PAYABLE \$290,096.39

TOTAL PAYROLL \$17,582.22

TOTAL PAID \$307,678.61

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported the final audit is being worked on and preparation for the upcoming Income Offset collections.

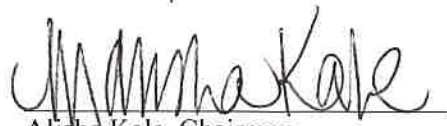
Board members had nothing to report.

There being no further business to discuss, board member Bishop motioned and O'Hair seconded adjournment at 6:31 p.m.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed


Alisha Kale, Chairman

Attest:


Carrie Benda, Utility Office Manager

Approved by the Osceola Water Board of Trustees on Thursday, January 9, 2020,

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