

OSCEOLA WATER BOARD

November 14, 2019

The Osceola Water Board met for the rescheduled meeting on Thursday, November 14, 2019 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Bishop motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding Municipal Management Corp contract by presenting the current contract has expired. Mr. Patterson went over the proposal including a three year contract with a cost of \$2,600/year if a leak is found, \$1,800/year if no leaks are found and additional charges for leak detection services of \$900/call for normal hours, \$1,500/call for holiday and weekend hours, \$400 credit if the contractor is not available and another contractor is required. After discussion, board member Binning motioned to enter into a three year contract with the assigned costs as presented and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding U.S. Cellular Amendment agreement by presenting a request received from U.S. Cellular to remove and update the existing equipment. Mr. Patterson stated that upon receipt of the request, our engineers have reviewed the request and have made a couple of suggestions to which U.S. Cellular has met. After discussion, board member Kimball made a motion to accept the proposed changes as requested by U.S. Cellular and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda opened the discussion of renewal of CD at American State Bank by presenting that the current CD is maturing at \$104,381.16 and requesting to renew the CD for 12 months at a rate of 1.75% with American State Bank. After discussion, board member Bishop motioned to renew the CD in the amount of \$104,381.16 for 12 months with a rate of 1.75% and O'Hair seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding meter reader interface with Badger Beacon software by stating that the meter read software and handheld portion was approved at a prior meeting. The next step in the process is to update our billing software. Mrs. Benda presented a copy of the software and professional agreement with GWorks totaling \$2,375.00 with a down payment of \$1,187.50 and the second portion of the payment upon completion of the project. After discussion, board member Kimball motioned to approve the

software and professional agreement with GWorks totaling \$2,375.00 for the meter reader interface with Badger Beacon software and Binning seconded the motion.

Ayes: Bishop, O’Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board active projects for the center water tower, main breaks that were repaired by Water Works staff and plant maintenance. Mr. Patterson completed his report with an update on the Clarke County Reservoir project and board member terms.

Chairman Kale presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,902.53 on all utility services, YTD Budget Report, minutes from the meetings held on October 10, 2019 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$282.88
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$8,047.81
BARCO MUNICIPAL PRODUCTS INC.	SERVICES	\$1,889.88
MARIA BAUTISTA	DEPOSIT REFUND	\$63.80
TREY BEERS	DEPOSIT REFUND	\$150.00
CARRIE BENDA	MILEAGE	\$64.96
BOBS AUTO SUPPLY	SERVICES	\$16.29
BUD JONES CONSTRUCTION	SERVICES	\$3,846.00
CARD MEMBER SERVICES	SERVICES	\$337.52
CASEY’S GENERAL STORES	FUEL	\$743.52
CENTERPOINT ENERGY SERVICES, I	NATURAL GAS	\$108.75
CHEM-SULT INC.	CHEMICALS	\$23,417.53
CHESNUT LAWN & LANDSCAPE	SERVICES	\$448.00
CINTAS FIRST AID & SAFETY	SERVICES	\$82.14
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$167,636.23
CITY OF OSCEOLA – FLEX	PAYROLL	\$80.00
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$7,184.60
CLARKE COUNTY HOSPITAL	SERVICES	\$273.17
COMMUNICATIONS SOLUTIONS	SERVICES	\$607.00
CORE & MAIN LP	SERVICES	\$230.19
COUNTRY CONCRETE	SERVICES	\$586.00
CLARA COVERDELL	DEPOSIT REFUND	\$100.00
CR SERVICES	SERVICES	\$86.60
SAMUEL CREES	DEPOSIT REFUND	\$189.43
CRESTON PUBLISHING	PUBLICATION	\$479.93
D & D PEST CONTROL	SERVICES	\$45.00
LINSEY DELGADO	DEPOSIT REFUND	\$77.58
FRANK DENLY	REFUND	\$13.611
DES MOINES WATER WORKS	LAB TESTING	\$60.00
TAMMY DURFLINGER	DEPOSIT REFUND	\$107.03
FP MAILING SOLUTIONS	SERVICES	\$110.85
GILBERTS TRUE VALUE HOME	SERVICES	\$117.17
ORESTES GINIEBRA	DEPOSIT REFUND	\$31.63
ANNA GONZALEZ	DEPOSIT REFUND	\$150.00
GWORKS	SERVICES	\$5,427.68
HACH COMPANY	LAB TESTING	\$594.88
HAWKINS	CHEMICALS	\$1,285.00
HDR ENGINEERING, INC.	SERVICES	\$2,100.00
CHASE HILL	DEPOSIT REFUND	\$150.00
DEBORAH HOLDEMAN	DEPOSIT REFUND	\$39.61
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$1,370.95
IDEAL READY MIX	SERVICES	\$5,466.00
IMWCA	WORKMANS COMP	\$745.00
INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$8,523.40
IOWA DEPT OF REVENUE	PAYROLL TAXES	\$1,121.00
IOWA DEPT OF REVENUE	WET TAX	\$5,683.00
IOWA ONE CALL	SERVICES	\$118.20
IOWA WORKFORCE DEV	UNEMPLOYMENT	\$2,275.00
IPERS	PAYROLL	\$4,763.74
KD TIRES, LLC	SERVICES	\$115.00
TREY LEMLEY	DEPOSIT REFUND	\$13.63
SETH MCBROOM	DEPOSIT REFUND	\$67.92

MET LIFE	DENTAL INSURANCE	\$392.72
METERING & TECHNOLOGY SOL	SERVICES	\$185.67
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$124.35
JOHNNY MILER	DEPOSIT REFUND	\$100.00
DOUG MILLER	REFUND	\$461.81
MARIA MORAHN	REFUND	\$39.43
MUNICIPAL SUPPLY INC.	SERVICES	\$1,245.77
MUTUAL OF OMAHA	LIFE INSURANCE	\$50.91
O'REILLY AUTO PARTS	SERVICES	\$7.99
OSCEOLA FARM & HOME	SERVICES	\$354.47
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$841.70
DREW OTTO	DEPOSIT REFUND	\$100.00
KATHLEEN PATTERSON	DEPOSIT REFUND	\$150.00
PATTY REYNOLDS	DEPOSIT REFUND	\$85.00
SCHILDBERG CONSTRUCTION	SERVICES	\$637.33
SHAZAM	MONTHLY FEE	\$25.00
LUTHER SMITH	DEPOSIT REFUND	\$42.60
SOLUTIONS	SERVICES	\$3,983.91
SOUTHERN IOWA SADDLE SHOP	SERVICES	\$195.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
BRYCE THOMAS	DEPOSIT REFUND	\$150.00
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$1,384.77
U.S. CELLULAR	COMMUNICATION	\$361.47
U.S. POST OFFICE	POSTAGE	\$361.47
USA BLUE BOOK	SERVICES	\$424.18
VESSCO, INC.	SERVICES	\$691.95
CASSIDY WARSON	DEPOSIT REFUND	\$109.98
WILD BLUE	COMMUNICATION	\$374.45
DANIEL WILLIS	DEPOSIT REFUND	\$49.29
WINDSTREAM	COMMUNICATION	\$372.40

TOTAL ACCOUNTS PAYABLE \$276,259.88

TOTAL PAYROLL \$25,896.25

TOTAL PAID \$302,156.13

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported the draft audit that was issued.

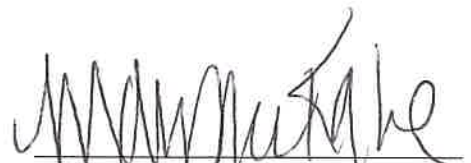
Board member Kale spoke of an upcoming meeting with Governor Kim Reynolds. Board member Kimball inquired on a lawn meter process.

There being no further business to discuss, board member Binning motioned and O'Hair seconded adjournment at 6:39 p.m.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed


Alisha Kale, Chairman

Attest:


Carrie Benda, Utility Office Manager

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Approved by the Water Board of Trustees on December 5, 2019.

