

OSCEOLA WATER BOARD

September 5, 2019

The Osceola Water Board met for the rescheduled meeting on Thursday, September 5, 2019 at 4:00 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Jim Kimball & Mark Binning. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding the waiver of the utility bill for 111 & 113 South Main Street by presenting the request from Ms. Slaymaker- Frost to have the water services disconnected, issues that came up and the request to now have the utility bill waived. After discussion and clarification of the City Council action, board member Kimball motioned to reverse the July & August 2019 utility bill for 111 & 113 S. Main St. and Binning seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding waiver of penalty fee for 1729 Truman Road by presenting the written request from Friendly Acres Trailer Park to request a one-time credit of the penalty totaling \$184.07. Mrs. Benda continued by stating that the customer uses the bank pay through their bank and the payment was not received in time due to mail delay. After discussion, board member Kimball motioned to waive the penalty as per our rules and regulations and Bishop seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding waiver of penalty fee for 700 Southern Hills Drive by presenting a written request received from the home owner and stated that the customer would qualify per the Water Works Rules and Regulations. After further discussion, board member Kimball motioned to waive the penalty as per our rules and regulations and Bishop seconded the motion.

Ayes: Kimball, O'Hair, Bishop, Kale

Nays: None

Abstain: Binning

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding Reality Check Program with Clarke County Extension by presenting the letter received regarding a financial program for seventh graders at Clarke to be held on May 8, 2020 where the students will have a career, salary, family if applicable and make actual life practice decisions regarding the housing, clothing, insurance, child care, etc. to learn about adult living. After further discussion, board member Bishop motioned to approve a reply to Clarke County Extension that Osceola Water Works

shows interest in the program and request more information closer to the event and O’Hair seconded the motion.

Ayes: Binning, Kimball, O’Hair, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the internet services at the water treatment plant by stating the services quit working in June and the current model we have with Wild Blue (Viasat) is no longer in services. The plan is to have the treatment facility be able to be managed by internet to trouble shoot issues instead of having a service call. Mr. Patterson presented the Unlimited Silver 25 option for \$100/month and \$9.99/month equipment rental fee and new two year contract. After discussion, board member Binning motioned to approve entering into a two year contract with Wild Blue (Viasat) with the selection of Unlimited Silver 25 at \$100/month plus \$9.99/month equipment rental and Bishop seconded the motion.

Roll call of the vote was:

Ayes: Binning, Kimball, O’Hair, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board active projects for the center water tower, South Temple St. main installation, camp grounds at East Lake Park and water main installment at the high school. Mr. Patterson continued by presenting repairs at the Water Treatment Plant and three homes the City plans to demo. To complete his report, Mr. Patterson gave an update on the Clarke County Reservoir project.

Chairman Kale presented the consent agenda. Board member O’Hair motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,907.74 on all utility services, YTD Budget Report, minutes from the meetings held on August 8, 2019 and August 15, 2019 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$282.92
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$11,638.57
PEDRO ARGUJO	DEPOSIT REFUND	\$68.65
BOBS AUTO SUPPLY	SERVICES	\$4.49
MARCIA BUNTAIN	REFUND	\$39.43
CARD MEMBER SERVICE	SERVICES	\$750.46
CASEY’S GENERAL STORES	FUEL	\$578.35
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$99.44
CHEM-SULT INC.	CHEMICALS	\$48,808.10
CITY OF OSCEOLA	MONTHLY COLLECTION FEE	\$172,353.54
CITY OF OSCEOLA – FLEX	PAYROLL	\$80.00
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$9,759.96
CR SERVICES	SERVICES	\$498.75
CRESTON PUBLISHING COMP	PUBLICATION	\$262.91
D & D PEST CONTROL	SERVICES	\$45.00
D & R FEED, INC.	SERVICES	\$78.40
PAM ERLEWINE	DEPOSIT REFUND	\$100.00
FAREWAY STORES	SERVICES	\$2.97
FP MAILING SOLUTIONS	SERVICES	\$110.85
JEFF & RITA GRIFFITH	REFUND	\$39.43
CHERRI HAINLINE	DEPOSIT REFUND	\$13.13
CARLTON HAMRICK JR.	DEPOSIT REFUND	\$86.90
HAWKINS	CHEMICALS	\$1,285.00
HDR ENGINEERING, INC.	SERVICES	\$5,250.00
HIGHWAY LUMBER	SERVICES	\$61.59
HOTSY CLEANING SERVICES	SERVICES	\$130.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,089.28
IDEAL READY MIX CO	CONCRETE	\$1,109.25
IMWCA	WORKMANS COMP	\$745.00
INTERNAL REVENUE SERVICE	PAYROLL	\$7,372.03
IOWA DEPT OF REVENUE	STATE TAXES	\$1,845.00
IOWA DEPT OF REVENUE	WET TAX	\$5,152.00
IPERS	PAYROLL	\$6,379.71

JP AUTO	SERVICES	\$7.99
JETCO, INC.	SERVICES	\$1,539.25
PASCUAL FELIPE MATIAS	DEPOSIT REFUND	\$100.00
ANGELA WILLIAMS	REFUND	\$81.68
MET LIFE	DENTAL INSURANCE	\$540.15
METERING & TECHNOLOGY SOL	METERS	\$113.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$127.80
MUNICIPAL SUPPLY INC.	SERVICES	\$707.25
MUTUAL OF OMAHA	LIFE INSURANCE	\$50.91
CINDY NORMAN	RETURN	\$39.43
O'REILLY AUTO PARTS	PARTS	\$24.46
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$419.29
POLK CO SHERIFF	PAYROLL	\$300.40
JASON RAMSEY	DEPOSIT REFUND	\$12.03
SCHILDBERG CONSTRUCTION	SERVICES	\$1,813.73
SHAZAM	MONTHLY FEE	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
U.S. CELLULAR	COMMUNICATION	\$422.73
U.S. POST OFFICE	POSTAGE	\$2,462.00
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$372.77
ZIEGLER INC.	SERVICES	\$797.57

TOTAL ACCOUNTS PAYABLE \$285,884.15

TOTAL PAYROLL \$21,584.847

TOTAL PAID \$307,468.62

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported on year-end financial audit and debit/credit card processing.

Board member Kale inquired about new water customers, Bishop inquired about the Casino oil leak and Kimball reported that he had been approached by the American Water Company looking to invest in our water company.

Board member Binning motioned to enter into closed session pursuant to 21.5.1.i: To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 4:29 p.m. and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Board member Binning motioned to go out of closed session at 5:01 p.m. and Kimball seconded the motion. Roll call of the vote was:

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Board member Kimball motioned to issue Water Superintendent Brandon Patterson a payment increase of 2.5% backdated to July 1, 2019 and Binning seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop, Kale

Nays: None

Motion Passed

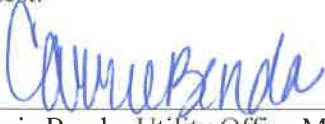
There being no further business to discuss, board member O'Hair motioned and Bishop seconded adjournment at 5:03 p.m.

Ayes: Binning, Kimball, O'Hair, Bishop, Kale
Nays: None
Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Water Board of Trustees on 10-10-2019.