

## OSCEOLA WATER BOARD

May 2, 2019

The Osceola Water Board met for the regularly scheduled meeting on Thursday, May 2, 2019 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chair Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson, Boyd Bauer and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

No one spoke to the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding online payment fees and debit/credit card payments by giving a brief history with Forte Payment Systems and introducing Boyd Bauer of Heartland Payment Systems to the board. Mr. Bauer presented the plan with Heartland Payment Systems and pricing for online pays as well as face to face transactions. Board member Bishop motioned to have staff hold discussion with Data Technologies regarding the passing of files back and forth compatibility and to proceed to move forward with transitioning from Forte Payment Systems as an absorbed model to Heartland Payment Systems as a service model and pass card fees onto the customer. Board member Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda introduced the waiver of late fee for 905 Roosevelt Blvd by presenting the information received from Dan & Kim White. After discussion regarding the request to waive the late fee, board member Binning motioned to waive the late fee of \$5.96 and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the water rate study by stating that we requested the rate study to get information regarding where our rates should be, cost of water, update on maintenance at the Water Treatment Plant and assistance with the SIRWA contract. Mr. Patterson explained to the board that the city is also interested in a rate study and would like the board to take the information provided and review. After discussion was held, the board authorized staff to work with the city regarding their study to see if we could get a combined water and sewer study.

Water Superintendent Brandon Patterson opened the discussion regarding water rates by stating that after the review of the revenues and expenditures, water plant repairs, main break repairs and other non-expected repairs, the board needed to be aware that the August 1, 2019 date for a rate increase needed to be discussed. After discussion, board member Bishop motioned to request the City of Osceola pay for their water consumption at the multiple locations and if the answer from them is no, to proceed with a public hearing for a potential water rate increase at the June 6, 2019 board meeting and Kimball seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board new carbon had been installed as well as the flow meters being installed at the water treatment plant. Mr. Patterson continued with giving an update regarding water main breaks at East Lake Park and Lakeside Casino and that seeding is underway for the previous main breaks. Concluding his report, Mr. Patterson gave an update on the Clarke County Reservoir.

Chairman Kale presented the consent agenda. Board member O'Hair motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$27,219.38 on all utility services, YTD Budget Report, minutes from the meeting held on April 4, 2019 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$128.04
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$7,478.46
CARRIE BENDA	MILEAGE	\$55.68
BUD JONES CONSTRUCTION	SERVICES	\$13,465.37
CARBON CENTRAL, LLC	CARBON	\$88,400.00
CARD MEMBER SERVICE	SERVICES	\$52.97
CASEY'S GENERAL STORES	FUEL	\$891.64
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$2,201.06
CHEM-SULT	CHEMICALS	\$22,983.04
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$146,283.79
CITY OF OSCEOLA – FLEX	PAYROLL	\$80.00
CITY OF OSCEOLA – HEALTH INS.	PAYROLL	\$7,090.08
TANYA COMER	DEPOSIT REFUND	\$67.88
COUNTRY CONCRETE	SERVICES	\$2,473.50
CR SERVICES	SERVICES	\$1,272.71
CRESTON PUBLISHING COMP	PUBLICATION	\$156.61
D & R FEEDS, INC.	SERVICES	\$23.50
DESIGN ALLIANCE	SERVICES	\$1,088.50
FLEETSIDE FORD	SERVICES	\$79.95
HAWKINS	CHEMICALS	\$1,285.00
HYDRO KLEAN	SERVICES	\$4,710.69
IA DEPT OF HUMAN SERVICES	PAYROLL	\$746.86
IDEAL READY MIX	CONCRETE	\$4,680.65
INTERNAL REVENUE SERVICE	PAYROLL	\$7,238.96
INTERSTATE POWER SYSTEMS	SERVICES	\$3,751.88
IOWA DEPARTEMENT OF REVENUE	PAYROLL	\$1,411.00
IOWA DEPARTMENT OF REVENUE	SALES TAX	\$4,482.00
IOWA ONE CALL	SERVICES	\$82.40
IOWA REALTY RELOCATION	DEPOSIT REFUND	\$150.00
IPERS	PAYROLL	\$5,097.30
J P AUTO	SERVICES	\$39.41
DANIELLE JONES	DEPOSIT REFUND	\$62.21
KD TIRES, LLC	SERVICES	\$345.00
GRANT ALAN KURT	DEPOSIT REFUND	\$102.47
KRISIT MCCANN	DEPOSIT REFUND	\$150.00
KUKUABA C MARTINEZ	DEPOSIT REFUND	\$44.20
MET LIFE	DENTAL INSURANCE	\$426.15
METERING & TECHNOLOGY	WATER METERS	\$3,881.02
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$216.56
MUNICIPAL SUPPLY INC.	SERVICES	\$742.20
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
O'REILLY AUTO PARTS	SUPPLIES	\$330.55
ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$1,321.25
OSCEOLA SENTINEL TRIBUNE	SUBSCRIPTION	\$46.00
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,235.53
ASHLEY POWEL	DEPOSIT REFUND	\$150.00
MAUNG REIN	DEPOSIT REFUND	\$150.00
ANDREW ROGNE	DEPOSIT REFUND	\$31.91
SELINA ROLING	DEPOSIT REFUND	\$150.00
AUSTIN ROSS	DEPOSIT REFUND	\$71.56
SCHILDBERG CONSTRUCTION CO	SERVICES	\$1,260.21
JAMIE SHAW	DEPOSIT REFUND	\$33.21
SHAZAM	SERVICES	\$25.00
SHORT'S CONCRETE CUTTING	SERVICES	\$350.00

SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$205.00
STRANGE ELCTRIC & PERFORMANCE SERVICES		\$238.00
AUSTIN TAYLOR	DEPOSIT REFUND	\$1.03
U.S. CELLULAR	COMMUNICATION	\$395.76
U.S. POST OFFICE	POSTAGE	\$2,443.52
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$71.39

TOTAL ACCOUNTS PAYABLE \$342,291.30

TOTAL PAYROLL \$21,904.33

TOTAL PAID \$364,195.63

Ayes: Bishop, O'Hair, Binning, Kimball, Kale  
 Nays: None  
 Motion Passed

Utility Office Manager Carrie Benda reported on the opening of the office and training opportunities. Mrs. Benda concluded with a customer shutoff situation.

Board member Jim Kimball and Mark Binning discussed the option of a seasonal board meeting time.

There being no further business to discuss, board member O'Hair motioned and Bishop seconded adjournment at 6:35 p.m.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale  
 Nays: None  
 Motion Passed

  
 Alisha Kale, Chairman

Attest:

  
 Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel on May 16, 2019 for a cost of \$125.16.

Approved by the Water Board of Trustees on June 6, 2019.

