

OSCEOLA WATER BOARD

March 7, 2019

The Osceola Water Board met for the regularly scheduled meeting on Thursday, March 7, 2019 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson, Doug Miller and others not signed in.

Board member Bishop motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

No one spoke to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding insurance coverage at the water treatment plant by presenting the information and requests from the February board meeting. Mr. Patterson turned the discussion of this topic to Doug Miller of Friday Insurance. Mr. Miller spoke to the board about the Water Works insurance and plant options and needs. After discussion, board member Kimball motioned to keep the coverage at the water treatment plant the same as today of \$8.9 million and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding online payment fees and debit/credit card payments by presenting a history of how we got to today's situation. Utility Office Manager Carrie Benda discussed the topic and that she is working with both Forte Payment Systems and Heartland Payment Systems. Mrs. Benda spoke of the working relationship with Forte Payment Systems from the beginning of the account. Continuing on, was discussion and review of the advantages and disadvantages of Heartland Payment Systems and Forte Payment Systems. After discussion, the board wished to have a representative with each company present to discuss the advantages and disadvantages as well as make a decision on how to move forward. This discussion will be on the April 2019 board meeting for further discussion and action.

Water Superintendent Brandon Patterson opened the discussion regarding water rates for Osceola Greens by presenting the usage for the Osceola Greens. Discussion was held regarding the transition from the city to water office, city consumption, issuing a reduced rate, etc. The board directed Water Superintendent, Brandon Patterson to investigate the high water usage at the Osceola Waste Water plant. The board also asked for a meeting to be set up with the City Administrator/Clerk regarding the city consumption.

Water Superintendent Brandon Patterson opened the discussion regarding Water Works Foreman pay while covering at the water treatment plant by presenting with the issues at the plant, Foreman Royce Robertson is filling in as an operator. Mr. Patterson requested the board consider paying Royce Robertson his hourly wage of \$25.38 for any hours over his 80 hour comp bank. After discussion, board member Bishop motioned to pay Royce Robertson his hourly rate for any hours over his 80 hour comp bank while the repairs are being made at the plant and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2018-2019 budget amendment by presenting the recommendations for revenues and expenditures to get through the end of the fiscal year. After discussion, board member Bishop motioned to approve the FY 2018-2019 budget amendment as presented and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
Nays: None
Motion Passed
Resolution 2019-06

Water Superintendent Report: Brandon Patterson reported to the board main breaks that were repaired by Water Works staff. Mr. Patterson continued by giving an update on items being repaired at the water treatment plant and anticipated expenses. Mr. Patterson completed his report with an update on the building repairs and a possible expansion of Osceola Foods. Completing the report, Mr. Patterson gave an update on the lake level the CCRC.

Vice Chairman Bishop presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and O'Hair seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,688.94 on all utility services, YTD Budget Report, payment request #3 for OLP Construction, minutes from the meeting held on February 13, 2019 as well as the following Bills and Claims:

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|--------------------------------|---------------------|--------------|
| JORGE ACOSTA | DEPOSIT | \$150.00 |
| AFLAC | PAYROLL | \$128.04 |
| AGSOURCE LABORATORY | LAB TESTING | \$105.00 |
| ALLIANT ENERGY | UTILITY | \$10,875.20 |
| ALLIED SYSTEMS, INC. | SERVICES | \$22,052.67 |
| BOBS AUTO SUPPLY | SERVICES | \$18.04 |
| LORI BUTTZ | DEPOSIT | \$150.00 |
| CARD MEMBER SERVICE | SERVICES | \$629.50 |
| CASEY'S GENERAL STORES | FUEL | \$400.04 |
| CENTERPOINT ENERGY SERVICES, | UTILITY | \$3,408.15 |
| CHEM-SULT INC. | CHEMICALS | \$37,557.65 |
| CITY OF OSCEOLA | MONTHLY COLLECTIONS | \$150,591.76 |
| CITY OF OSCEOLA - FLEX | PAYROLL | \$80.00 |
| CITY OF OSCOLA - HEALTH | HEATH INSURANCE | \$7,090.08 |
| COMMUNICATIONS SOLUTIONS | SERVICES | \$4,266.77 |
| CORE & MAIN LP | SERVICES | \$732.12 |
| RICHARD CRANE | DEPOSIT | \$28.86 |
| CRESTON PUBLISHING COMP | PUBLICATION | \$142.95 |
| FAREWAY STORES | SUPPLIES | \$2.97 |
| FP MAILING SOLUTIONS | SERVICES | \$110.85 |
| ANA FRANCISCO | DEPOSIT | \$21.86 |
| FRIDAY INSURANCE AGENCY | INSURANCE | \$2,168.00 |
| GILBERT'S TRUE VALUE | SUPPLIES | \$77.97 |
| HACH COMPANY | SERVICES | \$942.24 |
| HDR ENGINEERING, INC. | SERVICES | \$6,000.00 |
| HIGHWAY LUMBER | SUPPLIES | \$23.96 |
| HOTSY CLEANING SERVICES | SERVICES | \$21.15 |
| IA ASSOC OF MUNICIPAL UTILITES | MEMBERSHIP | \$883.00 |
| IA DEPT OF HUMAN SERVICES | PAYROLL | \$587.12 |
| INTERNAL REVENUE SERVICE | PAYROLL | \$6,442.23 |
| INTERSTATE POWER SYSTEMS | SERVICES | \$1,724.65 |
| IOWA DEPT OF REVENUE | TAXES | \$1,600.00 |
| IPERS | PAYROLL | \$5,541.33 |
| MICHAEL & KATIE JOHNSON | DEPOSIT | \$76.89 |
| LUCAS JOHNSON | DEPOSIT | \$150.00 |
| LEE LEMON | DEPOSIT | \$26.48 |
| AMY LEIGHTY | DEPOSIT | \$93.86 |
| JUAN B. LIMON | DEPOSIT | \$150.00 |
| REBECCA LOEW | DEPOSIT | \$150.00 |
| M & M AG | SUPPLIES | \$65.76 |
| MELLEN & ASSOCIATES, INC. | SERVICES | \$3,509.96 |
| MET LIFE | DENTAL INSURANCE | \$426.15 |
| METERING & TECHNOLOGY SOL | SERVICES | \$724.93 |
| MIDWEST OFFICE TECHNOLOGY | SERVICES | \$100.03 |
| MUNICIPAL SUPPLY INC. | SERVICES | \$1,399.40 |

| | | |
|--------------------------------|----------------|-------------|
| MUTUAL OF OMAHA | LIFE INSURANCE | \$57.04 |
| O'REILLY AUTO PARTS | SERVICES | \$10.99 |
| OFFICE OF THE AUDITOR OF STATE | FILING FEE | \$250.00 |
| OLP CONSTRUCTION, LLC | SERVICES | \$85,242.99 |
| OSCEOLA FARM & HOME | SUPPLIES | \$65.57 |
| OSCEOLA WATER WORKS | APPLY DEPOSITS | \$1,536.03 |
| PALINTEST LIMITED | SERVICES | \$62.68 |
| JOSE LUIS PEREZ | DEPOSIT | \$29.83 |
| JESUS AGUIRRE SANCHEZ | DEPOSIT | \$150.00 |
| SCHILDBERG CONSTRUCTION | ROCK | \$735.44 |
| SHAZAM | MONTHLY FEE | \$25.00 |
| SPOKE COMMUNICATIONS, LLC | SERVICES | \$50.00 |
| STATE HYGENIC LABORATORY | LAB TESTING | \$205.00 |
| STRANGE ELECTRIC & PERFORM | SERVICES | \$15,585.00 |
| TERRACON | SERVICES | \$117.00 |
| JESSICA TRYON | DEPOSIT | \$100.00 |
| U.S. CELLULAR | COMMUNICATION | \$411.02 |
| U.S. POST OFFICE | POSTAGE | \$451.36 |
| USA BLUEBOOK | SERVICES | \$688.25 |
| WINDSTREAM | COMMUNICATION | \$373.48 |
| ARTEMIO CORNEJO ZAVALA | DEPOSIT | \$99.10 |

TOTAL ACCOUNTS PAYABLE \$378,371.81
TOTAL PAYROLL \$18,933.35

TOTAL PAID \$397,305.16

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
Nays: None
Motion Passed

Utility Office Manager Carrie Benda had no report.

Board member Larry Bishop discussed the unpaid bills. Alisha Kale discussed the request for management to follow up with homeowners regarding main break repairs to be completed.

There being no further business to discuss, board member Bishop motioned and O'Hair seconded adjournment at 7:33 p.m.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
Nays: None
Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on Thursday, April 4, 2019.

