

OSCEOLA WATER BOARD
January 3, 2019

The Osceola Water Board met for the regularly scheduled meeting on Thursday, January 3, 2019 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson, Mark Duben and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

No one spoke to the board about items not on the agenda.

Board member Kimball motioned to open the public hearing at 5:32 p.m. for maintenance and repairs to the down town water tower and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the down town water tower repairs by stating there will be an interior and exterior renovation and removal of lead paint on the outside of the tower. Mr. Patterson introduced Mark Duben to the board and stated that there have been no oral or written comments received. Mr. Duben presented the project. There being no further public comments, board member Kimball motioned to close the public hearing at 5:36 p.m. and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Discussion was held regarding the bids received to include the base bids, the alternate deduction amounts and project dates. After discussion, board member Bishop motioned to 2019-01 to approve and confirm the plans, specifications, form of contract and estimate of cost for Osceola Water Works water tower project and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Resolution 2019-01

Board member Kimball motioned to approve resolution 2019-02 awarding contract for the Osceola Water Works water tower project to Maguire Iron, Inc. of Sioux Falls, SD in the amount of \$410,175 with the alternate 1 deduction amount of \$15,000 for a total project cost of \$395,175 to be completed by November 15, 2019 and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Resolution 2019-02

Utility Office Manager Carrie Benda opened the discussion regarding the selection of chair and vice chair positions for 2019. After discussion was held, board member Binning motioned for Alisha Kale to be named chair and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Board Member Binning motioned for Larry Bishop to be named vice chair and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding application and certificate for payment for OLP Construction by stating that a short meeting was held regarding the concrete flooring on January 2, 2019 and presented the application and certificate of payment in the amount of \$62,231.65. Mr. Patterson stated that the document had been reviewed by the architect and no issues were found. After discussion, board member Bishop motioned to approve the application and certificate of payment in the amount of \$62,231.65 and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2019-2020 Water Works budget by reviewing the line items and budget proposed. After lengthy discussion, board member Binning motioned to approve resolution 2019-03 to authorize submittal of the FY 2019-2020 Budget to the City Administrator/Clerk for final adoption by the City Council and Kimball seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Motion Passed

Resolution 2019-03

There was no action taken regarding setting up work sessions for the FY 2019-2020 budget.

Water Superintendent Report: Brandon Patterson reported to the board five main breaks that were repaired by Water Works staff, an update on the building renovations. Mr. Patterson continued by giving an update to the board on new regulatory requirements for the IDNR regarding lab tests. Mr. Patterson completed his report by giving the lake level and an update on the CCRC.

Chairman Kale presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$26,331.53 on all utility services, YTD Budget Report, minutes from the meeting held on December 6, 2018 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$128.08
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$7,250.05
KATIE BELL	DEPOSIT REFUND	\$100.00
BUD JONES CONSTRUCTION	SERVICES	\$188.70
CALGON CARBON	CHEMICALS	\$11,798.58
CARD MEMBER SERVICE	SERVICES	\$59.97
CASEY'S GENERAL STORES	FUEL	\$694.51
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$931.62
EQUELIEL CHABLE	DEPOSIT REFUND	\$102.83
CHEM-SULT, INC.	CHEMICALS	\$13,563.31
CHESNUT LAWN & LANDSCAPE	SERVICES	\$448.00
CINTAS FIRST AID & SAFETY	SERVICES	\$62.56
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$145,287.83
COMMUNICATIONS SOLUTIONS	SERVICES	\$1,550.45
DUSTIN COWLING	DEPOSIT REFUND	\$100.00

CRESTON PUBLISHING COMPANY	PUBLICATION	\$248.03
DESIGN ALLIANCE	SERVICES	\$550.48
FALLER, KINCHELOE & CO, PLC	SERVICES	\$2,875.00
FAREWAY STORES	SUPPLIES	\$2.97
LAURA FRANKE	DEPOSIT REFUND	\$100.00
GILBERTS TRUE VALUE	SUPPLIES	\$110.41
HAWKINS	CHEMICALS	\$1,285.00
HIGHWAY LUMBER	SUPPLIES	\$58.98
IA DEPT OF HUMAN SERVICES	PAYROLL	\$746.86
IDEAL READY MIX CO	SERVICES	\$1,805.50
IMWCA	WORKMANS COMP	\$819.00
INTERNAL REVENUE SERVICE	PAYROLL	\$7,712.09
IA DEPT OF REVENUE SERVICE	PAYROLL	\$2,680.00
IOWA DEPT OF REV – SALES	SALES TAXES	\$4,682.00
IOWA RURAL WATER ASSOCIATION	MEMBERSHIP DUES	\$50.00
IPERS	PAYROLL	\$4,884.45
J P AUTO	SERVICES	\$184.71
KEMPER BENEFITS	GAP INSURANCE	\$236.50
MELLEN & ASSOCIATES, INC.	PLANT REPAIRS	\$1,115.87
MET LIFE	DENTAL INSURANCE	\$392.72
METERING & TECHNOLOGY SOLU	SERVICES	\$204.74
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$86.32
MUNICIPAL SUPPLY INC.	SERVICES	\$3,543.45
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
O'REILLY AUTO PARTS	SERVICES	\$6.98
OLP CONSTRUCTION, LLC	SERVICES	\$62,231.65
OSCEOLA CHAMBER MAINSTREET	MEMBERSHIP	\$150.00
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$124.58
GREG PERRY	DEPOSIT REFUND	\$72.59
PALINTEST LIMITED	LAB TESTING	\$432.54
REYMOND SANTOYO	DEPOSIT REFUND	\$100.00
SCHILDBERG CONSTRUCTION	ROCK	\$522.70
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	SERVICES	\$89.99
SPOKE COMMUNICATIONS, LLC	SERVICES	\$100.00
STATE HYGENIC LABORATORY	LAB TESTING	\$185.50
STEVE SQUIRE	DEPOSIT REFUND	\$100.00
TRAVIS MECHANICAL & CONTROLS	REPAIRS	\$190.00
U.S. CELLULAR	COMMUNICATION	\$398.32
U.S. POST OFFICE	POSTAGE	\$449.40
UNITED HEALTH CARE	HEALTH INSURANCE	\$358.16
USA BLUEBOOK	SERVICES	\$997.35
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$71.71
ZIEGLER INC.	REPAIRS	\$598.86

TOTAL ACCOUNTS PAYABLE \$282,738.94

TOTAL PAYROLL \$22,883.62

TOTAL PAID \$305,622.56

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Motion Passed

Calendar year 2018 Osceola Water Works Employee Wages: Steven Aldridge \$60,652.44; Kimberly Allard \$35,921.62; Carrie Benda \$49,982.43; Mark Binning \$375.00; Larry Bishop \$375.00; Levi Dunbar \$26,773.09; Casey Fluckey \$48,241.11, Cory Gallup \$40,789.59, Ron Hill Jr. \$5,866.84; M. Alisha Kale \$375.00; James Kimball \$375.00; MacKenzie O'Hair \$375.00; Brandon Patterson \$75,305.09; Jesse Reed \$21,529.80; Royce Robertson \$52,513.93

Utility Office Manager Carrie Benda reported on the a collection letter being sent to the property of 500 E. McLane Street for curb stop repairs and the Income Offset program updates.

Board members had nothing to report.

There being no further business to discuss, board member Binning motioned and Bishop seconded adjournment at 6:48 p.m.

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Motion Passed


Alisha Kale, Chairman

Attest:


Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on January 17, 2019 for a cost of \$143.37.

Approved by the Osceola Water Board of Trustees on February 7, 2019.