

OSCEOLA WATER BOARD
August 16, 2018

The Osceola Water Board met for the rescheduled monthly meeting on Thursday, August 16, 2018 at 5:00 P.M. This being the time and place as legally posted, the meeting was called to order by Chair Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning and Jim Kimball. MacKenzie O’Hair was present by telephone. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson, David Harrison, Kyle Sandage and others not signed in.

Board member Kimball motioned to move agenda items 4 & 5 to the end of the meeting as the public hearing is scheduled for 5:30 p.m. and the meeting start time was changed to 5:00 p.m. Binning seconded the motion.

Ayes: Bishop, Binning, Kimball, O’Hair, Kale
Nays: None
Motion Passed

No one spoke to the board about items not on the agenda.

Water Superintendent Report: Brandon Patterson reported to the board that the department has been busy with main breaks due to the dry weather and old infrastructure. He continued with updating the board on issues at the plant and repairs being made. Mr. Patterson requested the board’s feedback regarding a water main on Warren Avenue where a bridge is being replaced and the water main needs to be moved. Mr. Patterson concluded his report by updating the board of upcoming meetings and the water level at West Lake is 3.5 feet below the spillway.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and Kimball seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$23,462.49 on all utility services, YTD Budget report, minutes from the meeting held on July 5, 2018 as well as the following Bills and Claims:

| | | |
|-----------------------------|---------------------|--------------|
| ASHLEY ABBOTT | DEPOSIT REFUND | \$138.48 |
| AFLAC | PAYROLL | \$128.08 |
| AGSOURCE LABORATORIES | LAB TESTING | \$93.00 |
| RYLE ALDRICH | DEPOSIT REFUND | \$23.03 |
| ALLIANT ENERGY | UTILITY | \$9,860.39 |
| LIUDMILA FRANCO ARRIETA | DEPOSIT REFUND | \$150.00 |
| ENRIQUE AGUIRRE AGUAYO | DEPOSIT REFUND | \$150.00 |
| REBECCA BARRETT | DEPOSIT REFUND | \$138.54 |
| BIG BOYZ TOYZ | SERVICES | \$345.44 |
| BOBS AUTO SUPPLY | SERVICES | \$38.82 |
| STEVE & DEBBIE BRABY | DEPOSIT REFUND | \$150.00 |
| BUD JONES CONSTRUCTION | SERVICES | \$33,154.65 |
| CALGON CARBON | CHEMICALS | \$11,798.58 |
| CARD MEMBER SERVICE | SERVICES | \$609.42 |
| CASEY’S GENERAL STORES | FUEL | \$2,437.09 |
| CENTERPOINT ENERGY SERVICES | NATURAL GAS | \$204.96 |
| CHEM-SULT | CHEMICALS | \$46,080.04 |
| CITY OF OSCEOLA | MONTHLY CORRECTIONS | \$163,092.79 |
| CLARKE CO RESERVOIR COMM | SERVICES | \$13,619.76 |
| COUNTRY CONCRETE | SERVICES | \$273.00 |
| CR SERVICES | SERVICES | \$17.90 |
| CRESTON PUBLISHING COMP | PUBLICATION | \$248.50 |
| DUSTIN CRUM | DEPOSIT REFUND | \$150.00 |
| D & D PEST CONTROL | SERVICES | \$45.00 |
| DES MOINES WATER WORKS | LAB TESTING | \$15.00 |
| DESIGN ALLIANCE | SERVICES | \$16,178.37 |
| PERRI & KIM DRAISEY | DEPOSIT REFUND | \$150.00 |
| ERENDIDA ELIZABETH ESCOBAR | DEPOSIT REFUND | \$150.00 |
| SARAH JO FARLOW | DEPOSIT REFUND | \$75.93 |
| FISHER SCIENTIFIC | LAB TESTING | \$563.04 |
| FP MAILING SOLUTIONS | SERVICES | \$334.59 |

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|----------------------------|------------------|-------------|
| THOMAS FRITZ | DEPOSIT REFUND | \$150.00 |
| MOTRELL FULLER | DEPOSIT REFUND | \$100.00 |
| LUIS M GALAVIZ | DEPOSIT REFUND | \$100.00 |
| GILBERTS TRUE VALUE HOME | SERVICES | \$285.68 |
| GREEN TECH OF IOWA | DEPOSIT REFUND | \$1,300.00 |
| HACH COMPANY | SERVICES | \$23,889.83 |
| ANGELA HARRISON | DEPOSIT REFUND | \$89.78 |
| COLE HOL | DEPOSIT REFUND | \$86.30 |
| HYDRITE CHEMICAL CO | CHEMICALS | \$4,497.20 |
| IA DEPT OF HUMAN SERVICES | PAYROLL | 858.98 |
| IDEAL READY MIX | CONCRETE | \$7,883.00 |
| IMWCA | WORKMANS COMP | \$819.00 |
| INTERNAL REVENUE SERVICE | PAYROLL | \$12,286.14 |
| IOWA DEPT OF REVENUE | STATE TAXES | \$1,634.00 |
| IOWA DEPT OF REVENUE | SALES TAXES | \$5,781.00 |
| IOWA ONE CALL | SERVICES | \$66.00 |
| IPERS | PAYROLL | \$4,882.77 |
| JETCO, INC. | SERVICES | \$2,202.80 |
| AMY & LUTHER JOHNSON | DEPOSIT REFUND | \$100.00 |
| JESSICA JOHNSON | DEPOSIT REFUND | \$100.00 |
| JOHNSON MACHINE WORKS INC, | SERVICES | \$923.61 |
| JUANA ROSA FRANCISCO | DEPOSIT REFUND | \$150.00 |
| KD TIRES, LLC | SERVICES | \$15.00 |
| KEMPER BENEFITS | GAP INSURANCE | \$236.50 |
| CHELSI LAMB | DEPOSIT REFUND | \$100.00 |
| LOGAN CONTRACTORS SUPPLY | SERVICES | \$2,314.62 |
| M & M AG | SERVICES | \$83.00 |
| MET LIFE | DENTAL INSURANCE | \$464.15 |
| MIDWEST OFFICE TECHNOLOGY | SERVICES | \$102.00 |
| MUNICIPAL MANAGEMENT CORP | SERVICES | \$2,400.00 |
| MUNICIPAL SUPPLY INC. | SERVICES | \$22,068.47 |
| MUTUAL OF OMAHA | LIFE INSURANCE | \$69.17 |
| PANRAC NHIAL | DEPOSIT REFUND | \$94.28 |
| O'REILLY AUTO PARTS | SERVICES | \$97.49 |
| MARK ORFIELD | DEPOSIT REFUND | \$150.00 |
| OSCEOLA FARM & HOME | SERVICES | \$461.37 |
| OSCEOLA WATER WORKS | APPLYD DEPOSITS | \$493.70 |
| SAM POLO | SERVICES | \$150.00 |
| ALEXANDRIA RANGEL | DEPOSIT REFUND | \$59.96 |
| JESSE REED | REIMBURSEMENT | \$4.98 |
| NORA RODRIGUEZ REYES | DEPOSIT REFUND | \$150.00 |
| BECKY & JUSTIN SAVAGE | DEPOSIT REFUND | \$150.00 |
| RAM HLEI SANG | DEPOSIT REFUND | \$150.00 |
| SCHILDBERG CONSTRUCTION | SERVICES | \$581.74 |
| SCRUB A DUB | DEPSOIT REFUND | \$1,300.00 |
| SHAZAM | MONTHLY FEE | \$25.00 |
| SOLUTIONS | SERVICES | \$29.99 |
| SPOKE COMMUNICATIONS | SERVICES | \$100.00 |
| STAR EQUIPMENT, LTD. | SERVICES | \$539.04 |
| STATE HYGENIC LABORATORY | LAB TESTING | \$738.50 |
| CHRISTA SUBBERT | DEPOSIT REFUND | \$150.00 |
| U.S. CELLULAR | COMMUNICATION | \$396.76 |
| U.S. POST OFFICE | POSTAGE | \$1,464.24 |
| UNITED HEALTH CARE | HEALTH INSURANCE | \$9,049.23 |
| USA BLUEBOOK | SERVICES | \$511.12 |
| VEENSTRA & KIMM | SERVICES | \$5,260.05 |
| WILD BLUE | COMMUNICATION | \$171.80 |
| NICK WILMES | SERVICES | \$4,800.00 |
| WINDSTREAM | COMMUNICATION | \$375.88 |
| ZIEGLER | SERVICES | \$145.83 |

TOTAL ACCOUNTS PAYABLE \$423,946.46

TOTAL PAYROLL CHECKS \$37,083.35

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported on upcoming audits and an upcoming article regarding Forte Payments.

The board members had nothing to report.

At 5:30 p.m. board member Bishop motioned to open the public hearing regarding building repairs to 208 West Jefferson Street and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, O'Hair, Kale

Nays: Kimball

Motion Passed

David Harrison with Design Alliance spoke of the bidding process and the difference in bids received versus budget for the project. Mr. Harrison went on to recommend to the board that Design Alliance recommends that the Osceola Water Board of Trustees accept the low bidder, Brocon Construction, LLC Johnston, IA and work with the contractor to lower the bid amount.

Board member Kimball expressed his concern regarding the amount of money that we wish to spend and stated his opinion was to reject all the bids and start over to design a plan to renovate the building with the space in mind.

The board and architect spoke of the design process not including excess items, public bidding process and public entity requirements regarding energy codes, handicap accessibility and clean air act.

After lengthy discussion, board member Kimball motioned to close the public hearing at 6:18 p.m. and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Board member Kale asked for the board's direction to move forward. Mrs. Kale stated that the board's intent at the time of purchase of the building was to have a central space for all staff, equipment and tools and her concerns regarding the process. Mrs. Kale concluded by stating her concerns and wishes to move forward with working with the contractor and coming up with a price reduction to keep the project in budget.

David Harrison with Design Alliance stated that Brocon Construction, LLC is very willing to talk with the board and assist with the project. Mr. Harrison stated that if the board wished to move forward, they should approve the low bidder and if not, reject all bids and start the bidding process again.

Board member Kimball motioned to reject the bids and come up with a new floor plan that can be sent out for bids and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball

Nays: O'Hair, Kale

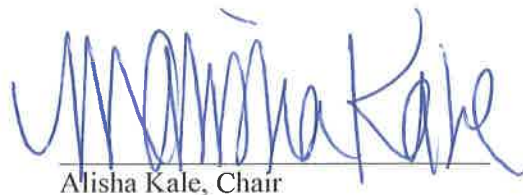
Motion Passed

There being no further business to discuss, board member Kimball motioned and Bishop seconded adjournment at 6:29 p.m.

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed



Alisha Kale, Chair

Attest:



Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on 8-30-2018 for a cost of \$150.84.

Approved by the Osceola Water Board of Trustees on September 6, 2018.