

OSCEOLA WATER BOARD  
July 5, 2018

The Osceola Water Board met for the regularly scheduled meeting on Thursday, July 5, 2018 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Vice Chair Larry Bishop with the following Board Members present: Mark Binning and Jim Kimball. Alisha Kale was present by telephone. Board member O'Hair was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Binning motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: Binning, Kimball, Kale, Bishop  
Nays: None  
Absent: O'Hair  
Motion Passed

No one spoke to the board about items not on the agenda.

Board member Binning motioned to open the public hearing regarding a water rate increase and Kimball seconded the motion. Roll call of the vote was:

Ayes: Binning, Kimball, Kale, Bishop  
Nays: None  
Absent: O'Hair  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a possible water rate increase. Mr. Patterson explained to the board that our costs are increasing and he recommended to the board that they have smaller more frequent increases if needed, than to have large increases when we fall behind.

Board member Kimball wished to express his negative feelings regarding the building renovations.

With no further comments, board member Kimball moved to close the public hearing and Binning seconded the motion. Roll call of the vote was:

Ayes: Binning, Kimball, Kale, Bishop  
Nays: None  
Absent: O'Hair  
Motion Passed

Board member Binning motioned to increase the rates 3% to be effective with the September 1, 2018 billing to allow for communication to the public and then approved an additional 3% increase with the billing of September 1, 2019 & September 1, 2020 billings. Board member Kale seconded the motion. Roll call of the vote was:

Ayes: Binning, Kale, Bishop  
Nays: Kimball  
Absent: O'Hair  
Motion Passed

***Resolution 2018-11***

Utility Office Manager Carrie Benda opened the discussion regarding moving funds from the 600 operating fund to the 601 sinking fund account for bond payment by stating that each month a transfer occurs in our accounting software that allows us to pay the bond payments when they

come due. Mrs. Benda presented a resolution and asked for formal approval of the monthly transfers to be compliant with the auditing requirements. After discussion, board member Binning motioned to approve the resolution authorizing the transfer of funds from the 600 operating fund to the 601 sinking fund and Kimball seconded the motion. Roll call of the vote was:

Ayes: Binning, Kimball, Kale, Bishop

Nays: None

Absent: O'Hair

Motion Passed

***Resolution 2018-12***

Board member Kale arrived at the meeting in person at 5:47 p.m. and took over the chair position of the meeting.

Water Superintendent Brandon Patterson opened the discussion regarding replacing a 2006 Ford truck by stating that the original plan was to replace this truck in December of 2018, however, the truck is experiencing some mechanical issues and Mr. Patterson requested the board's feedback on how to proceed. Mr. Patterson presented a quote from Fleetside Ford in the amount of \$28,562.00 that there are funds in the capital account if the board wished to move forward. After discussion, board member Kimball motioned to approve the purchase of a new truck and disposal of the existing 2006 Ford truck and Binning seconded the motion.

Ayes: Binning, Kimball, Kale, Bishop

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board that he is working with Bud Jones Construction on finishing the North Fillmore main replacement project and that the paperwork for the North Temple Street main project has been sent in for permits. Mr. Patterson continued by giving an update on main breaks that Osceola Water Works staff repaired on North Main Street by the depot and East Washington Street. Mr. Patterson completed his report by stating that he is working on a getting the water tower maintenance scheduled and the lake level is 2.6 feet down from the spillway.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$22,675.26 on all utility services, YTD Budget Report, minutes from the meeting held on June 7, 2018 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$128.08
AGSOURCE LABORATORY	LAB TESTING	\$153.50
ASHLEY ALEXANDER	REFUND	\$100.73
MIKELLE ALONS	DEPOSIT REFUND	\$150.52
ALLIANT ENERGY	UTILITY	\$6,907.20
BLUE TARP FINANCIAL, INC.	SERVICES	\$495.95
BOBS AUTO SUPPLY	SERVICES	\$44.50
BUD JONES CONSTRUCTION	SERVICES	\$613.18
CALGON CARBON	CARBON	\$11,798.58
CARD MEMBER SERVICE	SERVICES	\$326.70
CASEY'S GENERAL SERVICES	FUEL	\$978.08
CENTERPOINT ENRGY SERVICES INC.	SERVICES	\$934.77
CHEM-SULT	CHEMICALS	\$15,237.40
CHESNUT LAWN & LANDSCAPE	PLANT REPAIRS	\$448.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$155,627.36
DWIGHT CLARK	DEPOSIT REFUND	\$100.00
YESENIA COINTA SEGURA	DEPOSIT REFUND	\$100.69
CALEB COLE	DEPOSIT REFUND	\$4.90
TOMMEE TANNER CORNELISION	DEPOSIT REFUND	\$100.11
COUNTRY CONCRETE	SERVICES	\$367.50
CRESTON PUBLISHING COMP	PUBLICATION	\$187.99
ALEESHA CUMMINGS	DEPOSIT REFUND	\$150.00
JOSH CURRIE	REFUND	\$35.48

D & D PEST CONTROL	SERVICES	\$90.00
DESIGN ALLIANCE	SERVICES	\$1,884.57
AMBER DEVORE	DEPOSIT REFUND	\$106.57
DIVINE HAIR SALON	DEPOSIT REFUND	\$62.84
JODI ERICSON	DEPOSIT REFUND	\$100.12
FAREWAY	LAB TESTING	\$1.98
SHARON FLETCHER	REFUND	\$11.24
KRISTEN FLOYD	DEPOSIT REFUND	\$106.85
BRUCE FOLAND	REFUND	\$17.82
LEE FRERICHS	DEPOSIT REFUND	\$150.00
CORY GALLUP	REIMBURSEMENT	\$55.59
GILBERT'S TRUE VALUE	SERVICES	\$173.25
KENDAL GLASENER	DEPOSIT REFUND	\$100.94
LORI GIZA	DEPOSIT REFUND	\$100.00
JOSE GONZALEZ	DEPOSIT REFUND	\$100.00
WANDA GWINN	DEPOSIT REFUND	\$94.71
HACH COMPANY	LAB TESTING	\$448.18
CIARA HAGLE	REFUND	\$11.09
GRANT HALL	DEPOSIT REFUND	\$148.41
SAMANTHA HOBBS	REFUND	\$4.31
HOTSY CLEANING SYSTEMS	SERVICES	\$11.83
IA DEPT OF HUMAN SERVICES	PAYROLL	\$431.60
IA DEPT OF NATURAL SERVICES	PUBLIC WATER PERMIT	\$566.11
IDEAL READY MIX	CONCRETE	\$1,114.50
IMPACT 7G	SERVICES	\$1,785.00
IMWCA	WORKMANS COMP	\$819.00
INTERNAL REVENUE SERVICE	PAYROLL	\$7,398.46
IOWA DEPT OF REVENUE	PAYROLL	\$2,142.00
IOWA DEPT OF REVENUE	SALES TAX	\$5,374.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$425.80
IOWA ONE CALL	SERVICES	\$78.30
IPERS	PAYROLL	\$6,097.59
J P AUTO	SERVICES	\$63.37
KD TIRES, LLC	SERVICES	\$15.00
KEMPER BENEFITS	GAP INSURANCE	\$236.50
LAURA LANGHOLZ-HILL	DEPOSIT REFUND	\$100.00
WILLIAM & HIDIE LEMON	DEPOSIT REFUND	\$96.72
LORIE LEWIS	REFUND	\$6.86
LUCAS COUNTY HOSPITAL	SERVICES	\$197.00
ABYGAIL MCNEILL	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$208.53
METERING & TECHNOLOGY SOLUT	METER	\$977.48
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$83.34
MUNICIPAL SUPPLY INC.	SUPPLIES	\$1,066.95
MUTUAL OF OMAHA	LIFE INSURANCE	\$43.78
O'REILLY AUTO PARTS	SERVICES	\$17.98
DAVID ORTEGA-HERNANDEZ	DEPOSIT REFUND	\$150.51
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$381.60
STEVE & DODY OSGOOD	REFUND	\$55.69
PALINTEST LIMITED	LAB TESTING	\$305.87
LANA PHAN	DEPOSIT REFUND	\$100.00
DAVID REDMAN	DEPOSIT REFUND	\$100.55
ROTO ROOTER	DEPOSIT REFUND	\$1,300.00
SCHILDBERG CONSTRUCTION	ROCK	\$694.70
SHAZAM	MONTHLY FEE	\$25.00
SMITH'S SEWER SERVICE, INC.	SERVICES	\$375.00
SOLUTIONS	SERVICES	\$70.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$65.00
STATE HYGENIC LABORATORY	LAB TESTING	\$499.00
CHUCK TITUS	DEPOSIT REFUND	\$14.22
TOM & JOHNS	SERVICES	\$326.34
TRAVIS MECHANICAL	SERVICES	\$1,190.00
U.S. CELLULAR	COMMUNICATION	\$360.61
U.S. POST OFFICE	POSTAGE	\$469.56
UNITED HEALTH CARE	HEALTH INSURANCE	\$4,393.30
VEENSTRA & KIMM, INC.	SERVICES	\$1,894.00
SHELBY WARREN	REFUND	\$76
CHRISTOPHER WEISBEIN	DEPOSIT REFUND	\$150.00
WILD BLUE	COMMUNICATION	\$85.90
JOANN WILLIAMS	DEPOSIT REFUND	\$96.60
WINDSTREAM	COMMUNICATION	\$453.24
WORLD OF WHEELS	DEPOSIT REFUND	\$150.00
ZIEGLER	SERVICES	\$31.35

TOTAL ACCOUNTS PAYABLE \$241,898.29

TOTAL PAYROLL CHECKS \$22,941.65

Ayes: Binning, Kimball, Kale, Bishop  
Nays: None  
Absent: O'Hair  
Motion Passed

Utility Office Manager Carrie Benda reported the final payment received on the income offset accounts, June 2018 shutoffs and the upcoming audit.

The board members had nothing to report.

Water Superintendent Brandon Patterson did not request a closed session.

Chairman Kale presented Mr. Patterson's annual performance evaluation to the board. After discussion, board member Binning motioned to approve a 2% salary increase back dated to July 1, 2018 and Bishop seconded the motion.

Ayes: Binning, Kimball, Kale, Bishop  
Nays: None  
Absent: O'Hair  
Motion Passed

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:26 p.m.

Ayes: Binning, Kimball, Kale, Bishop  
Nays: None  
Absent: O'Hair  
Motion Passed

  
Alisha Kale, Chair

Attest:

  
Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on August 16, 2018.