

OSCEOLA WATER BOARD
July 7, 2016

The Osceola Water Board met for the regularly scheduled meeting on Thursday, July 7, 2016 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop and Mark Binning and MacKenzie O'Hair. Board member Castro was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Distribution Foreman Dallas Blair, Administrative Assistant Kim Allard and others not signed in.

Board member O'Hair motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kale
Nays: None
Absent: Castro
Motion Passed

No one spoke to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding building repairs at 208 West Jefferson Street by presenting a history of the building repairs being discussed. At the June meeting, the board asked for additional time to review the submitted quote. Mr. Patterson presented the proposed yearly capital expenditures and discussed the priority of the items. After discussion, board member Bishop motioned to have staff go back to the contractor and get a firm quote on stated estimate and dates of the construction plan. After further discussion, board member Bishop retracted his motion and no action was taken on this item.

Water Superintendent Brandon Patterson opened the discussion regarding meter pit installation requirement at Arbor Valley Lake. Mr. Patterson stated that the developer stated they had already purchased all of the curb stops and curb boxes for the properties at Arbor Valley Lake. Mr. Patterson stated to the board that the developer has requested to not use meter pits and wanted Mr. Patterson to check and see if the board would waive that requirement. Patterson stated that the curb stop boxes are not yet placed on the lots at this time and that he could not find any written documentation that states this was agreed to. Mr. Patterson requested the board's assistance with how to move forward. After discussion, board member Bishop motioned that the development has to follow the meter pit policy unless JHL Properties can provide documentation stating other arrangements would be honored and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kale
Nays: None
Absent: Castro
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding an agreement with JHL Properties that the board entered into in June 2007. In this agreement, JHL Properties agreed to pay twelve minimum billings each month. Mr. Patterson presented the current statement that was issued on June 2, 2016 in the amount of \$463.44 which is currently past due. Mr. Patterson requested the board's direction on how to proceed. After discussion, the board directed staff to communicate with JHL Properties the need for payment and to continue billing them monthly. If payment is not made in full when services are requested to be turned on, the board stated services will not be activated until all balances are paid in full.

Water Superintendent Report: Brandon Patterson reported to the board two water main breaks that were repaired by staff and a fire hydrant that was replaced at Cass & Fillmore by Water

Works staff. Mr. Patterson continued on by updating the board on a new valve that was installed to better serve Osceola Foods, the preconstruction meeting for the City's street project and the walk thru that is planned at the end of the month at the Water Treatment Plant with Representative Joel Fry. Mr. Patterson completed his report by updating the board on Dallas Blair's successful completion of the Grade 1 treatment license and Grade 2 distribution licenses. Mr. Patterson concluded his report by inquiring as to the board's wishes on the water service request on South Ridge Road and discussed the contract with Spoke Communications.

Chairman Kale presented the consent agenda. Board member O'Hair motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meetings held on June 9, 2016 as well as the following Bills and Claims:

BRIANNA ADAMIC	DEPOSIT REFUND	\$100.00
AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORIES	LAB TESTING	\$89.00
ALLIANT ENERGY	UTILITIES	\$6,033.33
ANGELA ARENDS	DEPOSIT REFUND	\$25.85
EVA AUSTIN	REFUND	\$100.26
NILES JOSEPH BARTLETTE	DEPOSIT REFUND	\$100.00
CRYSTAL BOHALL	DEPOSIT REFUND	\$100.00
RHIANNON BROWN	DEPOSIT REFUND	\$33.46
SABRINA BUCKINGHAM	REFUND	\$48.66
CARD MEMBER SERVICE	SERVICES	\$73.01
CASEY'S GENERAL STORES	FUEL	\$1,186.85
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$214.39
CHEM-SULT INC.	CHEMICALS	\$34,858.58
CHESNUT LAWN & LANDSCAPE	SERVICES	\$1,205.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$144,162.93
RACHEL COLBURN	DEPOSIT REFUND	\$54.73
BRIAN SCOTT COLE	DEPOSIT REFUND	\$100.00
DAWNLEE COSNER	REFUND	\$107.64
CR SERVICES	SUPPLIES	\$321.86
CRESTON PUBLISHING COMP	PUBLICATION	\$146.40
ARMINDA CRUICKSHANK	REFUND	\$100.81
SAMANTHA CUMMINS	REFUND	\$100.42
D & D PEST CONTROL	SERVICES	\$90.00
MERCEDES DAVIS	DEPOSIT REFUND	\$55.44
JODI DEVORE	REFUND	\$100.03
RICHARD DUFFIELD JR.	DEPOSIT REFUND	\$48.07
VERONICA ELWOOD	DEPOSIT REFUND	\$71.32
PAIGE EVINS	REFUND	\$100.76
STEVE FLYNN	REFUND	\$31.65
DOMINIQUE FOX	REFUND	\$93.00
GREG GILBERT	REFUND	\$50.13
ENRIQUE GUZMAN	REFUND	\$95.63
HACH COMPANY	PLANT MAINTENANCE	\$3,607.07
CHRISTOPHER HENDRICKSON	DEPOSIT REFUND	\$47.26
KIMBERLY HERNANDEZ	DEPOSIT REFUND	\$107.00
HIGHWAY LUMBER	SERVICES	\$53.39
KATIE HOOVER	REFUND	\$100.79
NEDRA HOPKINS	REFUND	\$22.18
ERIC HOUGH	REFUND	\$100.35
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$438.16
IA DEPT OF NATURAL RESOURCES	PERMIT	\$812.50
IMWCA	INSURANCE	\$4,339.00
INTERNAL REVENUE SERVICE	PAYROLL	\$8,580.99
IA DEPT OF REVENUE	PAYROLL	\$1,504.00
IA DEPT OF REVENUE	SALES TAXES	\$5,284.00
IOWA ONE CALL	SERVICES	\$107.40
IPERS	PAYROLL	\$4,929.69
J P AUTO	SUPPLIES	\$67.50
DANYELLE JACKSON	DEPOSIT REFUND	\$100.00
JEREMIAH JACKSON	REFUND	\$3.82
TRAVIS JONES	REFUND DEPOSIT	\$51.14
SHEILA KISTLER	DEPOSIT REFUND	\$42.22
ASHLEY LUMLEY	REFUND	\$100.52
PAMELA MAY	REFUND	\$7.97
CYNTHIA MCMILLEN	REFUND	\$13.99
AMBER MCVAY	REFUND	\$43.08
MET LIFE	DENTAL INSURANCE	\$409.33
METZ MACHINING & REPAIR LLC	SERVICES	\$75.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$78.00

MICHELLE MILLORO	DEPOSIT REFUND	\$11.38
ASHLEY MONGAR	REFUND	\$24.36
RILMA MULLER	DEPOSIT REFUND	\$100.00
MUNICIPAL SUPPLY INC	SUPPLIES	\$8,496.05
MUTUAL OF OMAHA	LIFE INSURANCE	\$72.50
O'REILLY AUTO PARTS	SERVICES	\$21.36
NANCY OLSON	REFUND	\$1.54
OSCEOLA FARM & HOME	SUPPLIES	\$187.10
OSCEOLA SERVICE	FUEL	\$41.24
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$574.70
OVERHEAD DOOR CO	SERVICES	\$313.35
ASHLEY PHILLIPS	REFUND	\$11.76
WILLIAM PIERCE	DEPOSIT REFUND	\$100.00
DEBORAH POLAND	DEPOSIT REFUND	\$100.00
TROY POWELL	REFUND	\$23.33
REYNOLDSON & VAN WERDEN	LEGAL SERVICES	\$255.60
ROYCE ROBERTON	REFUND	\$100.26
ROBINSONS CO	SUPPLIES	\$15.48
RON RUGGLES	REFUND	\$100.47
SAVAGE EXCAVATING	SERVICES	\$570.00
SCHILDBERG CONSTRUCTION CO	SERVICES	\$907.42
SHAZAM	SERVICES	\$10.00
CHELSEA SHEA	REFUND	100.41
PAUL SHERMAN	DEPOSIT REFUND	\$100.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$1,500.00
SUPERIOR CONSTRUCTION	SERVICES	\$224.00
TOM & JOHN'S AUTO SERVICE	SERVICES	\$776.69
SHEA TRENARY	REFUND	\$107.01
U.S. CELLULAR	COMMUNICATION	\$281.04
U.S. POST OFFICE	POSTAGE	\$1,485.63
UNITED HEALTH CARE	HEALTH INSURANCE	\$7,776.19
UTILITY EQUIPMENT CO.	SERVICES	\$7,200.00
MARY WARNER	REFUND	\$7.90
NANCY WATSON	REFUND	\$6.83
AMBER WHITLOW	REFUND	\$100.38
SHANNON WICKETT	REFUND	\$5.05
WILD BLUE	COMMUNICATION	\$86.32
KENNETH WILLIAMS	DEPOSIT REFUND	\$100.00
KATHLEEN WILLIS	REFUND	\$100.59
WINDSTREAM	COMMUNICATION	\$347.13
REBECCA WOOLUMS	REFUND	\$41.33
CODY WRIGHT	REFUND	\$20.89
ZIMCO SUPPLY CO	SERVICES	\$215.00
	TOTAL	\$276,953.75

Ayes: Bishop, O'Hair, Binning, Kale

Nays: None

Absent: Castro

Motion Passed

Utility Office Manager Carrie Benda had nothing to report.

Board Members had nothing to report.

There being no further business to discuss, board member O'Hair motioned and Bishop seconded adjournment at 7:18 p.m.

Ayes: Bishop, O'Hair, Binning, Kale

Nays: None

Absent: Castro

Motion Passed


Alisha Kale, Chairman

Attest:

Carrie Benda

Carrie Benda, Utility Office Manager

Approved at the August 11, 2016 Water Board of Trustees Meeting.

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