

OSCEOLA WATER BOARD  
October 6, 2016

The Osceola Water Board met for the regularly scheduled meeting on Thursday, October 6, 2016 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Laura Castro and Mark Binning. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member O'Hair motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Castro, Binning, Kale  
Nays: None  
Motion Passed

No one spoke to the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding the waiver of penalty for Osceola Foods by presenting the request received from Osceola Foods. Mrs. Benda stated that the rule the board put in place August 11, 2015 allows for an account holder to request a one-time penalty waiver of the 10% penalty if the account has been paid in full by the due date (15<sup>th</sup>) for a period of twelve months (one year) prior. Mrs. Benda stated that Osceola Foods would qualify for this waiver per policy and if approved, a credit would be placed on the account for the next available billing. After discussion, board member Castro motioned to approve the penalty reversal per policy and Binning seconded the motion.

Ayes: Bishop, O'Hair, Castro, Binning, Kale  
Nays: None  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the resolution authorizing CCDC to negotiate with Z Capital on the Water Boards behalf. After discussion, board member Binning motioned to approve the resolution to authorize CCDC to negotiate with Z Capital per stated resolution and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Castro, Binning, Kale  
Nays: None  
Motion Passed

***Resolution 2016-17***

Water Superintendent Brandon Patterson opened the discussion regarding the 2016 Holiday Schedule. Mr. Patterson presented the employee manual states that if the holiday falls on a Saturday or Sunday, the holiday will be observed on the preceding Friday or Monday at the Water Board's discretion. Mr. Patterson requests that we observe Christmas Eve on Friday, December 23, 2016 and Christmas on Monday, December 26, 2016 and New Year's Day on Monday, January 2, 2017. After discussion, board member Bishop motioned to approve the 2016 holiday schedule as presented and Binning seconded the motion.

Ayes: Bishop, O'Hair, Castro, Binning, Kale  
Nays: None  
Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board that a main break that was repaired at East Lake Park. Also a gate valve that was replaced at the corner of West Cass Street and South Fillmore Street by Osceola Water Works staff. Continuing his report, Mr. Patterson reported an update on the SIRWA contract review, city street project and that the center water tower and plant reservoir were cleaned and inspected. Mr. Patterson completed his report by

stating an article was published for preparation for flushing hydrants and an update on the facade of the Water Works building.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and O'Hair seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on September 7, 2016 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORIES	LAB TESTING	\$154.00
AL'S TRANSMISSION SERVICE	SERVICES	\$1,363.89
ALLIANT ENERGY	UTILITY	\$9,672.04
BERT GURNEY & ASSOCIATES INC.	REPAIRS	\$1,193.47
CARD MEMBER SERVICE	SUPPLIES	\$478.64
CASEY'S GENERAL STORES	FUEL	\$1,090.60
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$89.95
CHEM-SULT INC.	CHEMICALS	\$51,969.00
CINTAS FIRST AID & SAFETY	SERVICES	\$270.27
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$166,042.51
CLARKE COUNTY EXTENSION	TRAINING	\$70.00
LUCAS COLLINS	DEPOSIT REFUND	\$100.00
CR SERVICES	SERVICES	\$413.07
D & D PEST CONTROL	SERVICES	\$45.00
FALLER, KINCHELOE & CO, PLC.	SERVICES	\$2,800.00
CHANCE FURMAN	DEPOSIT REFUND	\$100.00
ALICIA JO GADDY	DEPOSIT REFUND	\$100.00
HACH COMPANY	SERVICES	\$3,015.92
KELSEY HERR	DEPOSIT REFUND	\$100.00
HYDRITE CHEMICAL CO	CHEMICALS	\$2,949.40
IA DEPT OF HUMAN SERVICES	PAYROLL	\$547.70
IA DEPT OF NATURAL RESOURCES	SERVICES	\$66.00
IDEAL READY MIX CO.	CONCRETE	\$846.00
IMWCA	INSURANCE	\$1,301.00
INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$11,149.90
IA DEPT OF REVENUE	SALES TAXES	\$1,988.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$387.28
IOWA ONE CALL	SERVICES	\$89.20
IOWA REALTY RELOCATION	DEPOSIT REFUND	\$150.00
IPERS	PAYROLL	\$6,428.98
MATT PARROTT	SERVICES	\$1,037.95
MET LIFE	DENTAL INSURANCE	\$409.33
METERING & TECHNOLOGY SOLU	WATER METER	\$620.74
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$88.07
MUNICIPAL SUPPLY INC	SERVICES	\$3,143.34
MUTUAL OF OMAHA	LIFE INSURANCE	\$72.46
O'REILLY AUTO PARTS	SERVICES	\$24.46
OSCEOLA FARM & HOME	SUPPLIES	\$333.47
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$277.49
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$383.41
ROBINSONS CO	SUPPLIES	\$10.27
LARENE ROSE	DEPOSIT REFUND	\$100.00
SCHILDBERG CONSTRUCTION CO	ROCK	\$517.53
KELLY SCNOOR	DEPOSIT REFUND	\$154.80
SHAZAM	MONTHLY FEE	\$25.00
JESSICA SNYDER	DEPOSIT REFUND	\$21.48
SPOKE COMMUNICATIONS, LLC	SERVICES	\$485.00
STATE HYGENIC LABORATORY	LAB TESTING	\$120.50
SUPERIOR CONSTRUCTION	SERVICES	\$19,431.00
U.S. CELLULAR	COMMUNICATION	\$296.04
U.S. POST OFFICE	POSTAGE	\$471.48
UNITED HEALTH CARE	HEALTH INSURANCE	\$7,528.47
AFTON WEBB	DEPOSIT REFUND	\$36.92
WILD BLUE	COMMUNICATION	\$86.32
WILDER'S TRUC SERVICE	SERVICES	\$353.77
JAMES WILLIS	DEPOSIT REFUND	\$114.11
WINDSTREAM	COMMUNICATION	\$348.06
ZIEGLER INC.	SERVICES	\$1,459.42
	TOTAL	\$339,105.35

Ayes: Bishop, O'Hair, Castro, Binning, Kale  
Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported on OSHA training and internet services at the Water Treatment Plant.

Board member Kale inquired about a budget preparation meeting.

There being no further business to discuss, board member O'Hair motioned and Binning seconded adjournment at 6:33 p.m.

Ayes: Bishop, O'Hair, Castro, Binning, Kale

Nays: None

Motion Passed

  
Alisha Kale, Chairman

Attest:

  
Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on October 20, 2016 for a cost of \$108.62.

Approved by the Osceola Water Board of Trustees on November 3, 2016.

