

OSCEOLA WATER BOARD
June 9, 2016

The Osceola Water Board met for the rescheduled meeting on Thursday, June 9, 2016 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop and Mark Binning. Board members Castro & O'Hair were absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Distribution Foreman Dallas Blair and others not signed in.

Board member Binning motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Bishop, Binning, Kale
Nays: None
Absent: Castro, O'Hair
Motion Passed

No one spoke to the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding applying for membership in the Iowa Municipalities Workers' Compensation Association (IMWCA). As part of this process, the IMWCA requested a resolution to finalize this requested process. After discussion, board member Binning motioned to approved resolution 2016-12 authorizing the Water Works to apply for membership in the Iowa Municipalities Workers' Compensation Association (IMWCA) and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale
Nays: None
Absent: Castro, O'Hair
Motion Passed
Resolution 2016-12

Water Superintendent Brandon Patterson opened the discussion regarding amending Rule 6 of Osceola Water Works Rules & Regulations by stating that we have situations where water infrastructure is already installed and once the grade or ground elevation is changed by the property owner, the owner should be responsible to raise or lower the existing water infrastructure to match the new grade. This new rule allows Osceola Water Works to complete the repairs at the owners expense if not completed in a timely manner. After discussion, board member Binning motioned to approve resolution 2016-13 to amend Rule 6 of Osceola Water Works Rules and Regulations and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale
Nays: None
Absent: Castro, O'Hair
Motion Passed
Resolution 2016-13

Water Superintendent Brandon Patterson opened the discussion regarding adopting a rule of accepting water infrastructure into the Osceola Water Works Rules and Regulation by stating that we need to have a formalized process of accepting new water infrastructure into the Water Works distribution system. After discussion, board member Binning motioned to approve the resolution to add Rule 9, accepting water infrastructure that has been installed to Osceola Water Works specifications and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale
Nays: None
Absent: Castro, O'Hair

Motion Passed
Resolution 2016-14

Water Superintendent Brandon Patterson opened the discussion regarding building repairs at 208 West Jefferson Street by stating that the building repairs have been talked about for several months. We received quotes to reconstruct the façade section of the building that appeared to be costly. The board has gone back and forth with options. Mr. Patterson presented a bid from a local contractor and stated the second contractor contacted decided not to bid. After discussion, the board decided to table this discussion until the July meeting for further discussion.

Water Superintendent Report: Brandon Patterson reported to that board the two old water services have been removed from the distribution system, a shared line and leaking service line were addressed on South Fillmore Street and staff completed, a main break that occurred on North Temple Street. Also reported was to do additional sampling through a volunteer project with the Department of Natural Resources. Mr. Patterson completed his report by giving an update on the City of Osceola street project, Clarke County Reservoir project and the lease the board has with the casino.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meetings held on May 12, 2016 as well as the following Bills and Claims:

A R S CONSTRUCTION	SERVICES	\$700.00
AFLAC	PAYROLL	\$262.88
AGSOURCE LABORATORIES	LAB TESTING	\$89.00
ALLIANT ENERGY	UTILITY	\$5,665.52
CARD MEMBER SERVICE	SERVICES	\$1,194.45
CASEY'S GENERAL STORES	FUEL	\$601.28
CENTERPOINT ENERGY SERVICES,	NATURAL GAS	\$621.89
CHEM-SULT INC.	CHEMICALS	\$36,258.52
CHESNUT LAWN & LANDSCAPE	SERVICES	\$195.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$141,459.58
CLARKE COUNTY HOSPITAL	SERVICES	\$92.00
COUNTRY CONCRETE	SERVICES	\$429.75
CRESTON PUBLISHING COMP	PUBLICATIONS	\$140.46
FAREWAY STORES	SERVICES	\$4.98
HACH COMPANY	SERVICES	\$459.55
HDR ENGINEERING, INC.	SERVICES	\$4,415.66
HOTSY CLEANING SYSTEMS	SERVICES	\$72.79
HYDRITE CHEMICAL CO.	CHEMICALS	\$2,874.40
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$438.16
IA DEPT OF NATURAL RESOURCES	TRAINING	\$60.00
IDEAL READY MIX	CONCRETE	\$1,001.00
INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$8,257.21
INTERSTATE ALL BATTERY CEN	SERVICES	\$345.00
INTERSTATE POWER SYSTEMS	SERVICES	\$1,624.25
IOWA DEPARTMENT OF REVENUE	STATE TAXES	\$1,464.00
IOWA ONE CALL	SERVICES	\$63.90
IPERS	PAYROLL	\$4,821.15
M & M AG	SUPPLIES	\$26.00
MATT PARROTT	SUPPLIES	\$211.20
MET LIFE	DENTAL INSURANCE	\$428.89
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$61.88
MUNICIPAL SUPPLY INC.	SUPPLIES	\$951.75
MUTUAL OF OMAHA	LIFE INSURANCE	\$78.63
O'REILLY AUTO PARTS	SERVICES	\$25.49
OSCEOLA FARM & HOME	SUPPLIES	\$471.32
OSCEOLA SERVICE	FUEL	\$79.25
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$200.00
PENICK ELECTRIC	SUPPLIES	\$24.99
ROBINSONS CO.	SUPPLIES	\$146.09
SHAZAM	ACH FEES	\$10.00
SOLUTIONS	SERVICES	\$72.00
SPOKE COMMUNICATIONS	COMMUNICATION	\$1,500.00
T.J. TOWING & AUTOMOTIVE	DEPOSIT REFUND	\$100.00
U.S. CELLULAR	COMMUNICATION	\$276.04
U.S. POST OFFICE	POSTAGE	\$469.50
UNITED HEALTH CARE	HEALTH INSURANCE	\$7,528.47

UNITY POINT CLINIC	SERVICES	\$239.00
UTILITY EQUIPMENT CO.	SUPPLIES	\$744.15
VETTER EQUIPMENT CO.	SERVICES	\$260.60
WINDSTREAM	COMMUNICATION	\$345.75
ZIEGLER INC.	REPAIRS	\$30.46
ZIMCO SUPPLY CO.	SUPPLIES	\$52.50
	TOTAL	\$250,400.63

Ayes: Bishop, Binning, Kale
 Nays: None
 Absent: Castro, O'Hair
 Motion Passed

Utility Office Manager Carrie Benda reported to the board on Meet Your Merchant and Income Offset collections of \$1,898.38 applied to bad debt customer accounts.

Board Member Kale requested the movement of the board meeting for August 4 meeting to be moved to August 11.

Water Superintendent Brandon Patterson did not request a closed session.

Chairman Kale presented the Water Superintendent performance evaluation and history of the development plan. After lengthy discussion regarding future goals, board member Bishop motioned to increase Mr. Patterson's wage by 3% effective July 1, 2016 and if successful completion of the grade 4 treatment testing prior to the next evaluation, Mr. Patterson is to receive an additional 1% pay increase. Board member Binning seconded the motion.

Ayes: Bishop, Binning, Kale
 Nays: None
 Absent: Castro, O'Hair
 Motion Passed

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 7:18 p.m.

Ayes: Bishop, Binning, Kale
 Nays: None
 Absent: Castro, O'Hair
 Motion Passed


 Alisha Kale, Chairman

Attest:


 Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on July 7, 2016.