

OSCEOLA WATER BOARD

February 4, 2016

The Osceola Water Board met for the regularly scheduled meeting on Thursday, February 4, 2016 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Laura Castro and Mark Binning. Board member MacKenzie O'Hair was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Administrative Assistant/GIS Specialist Kim Allard, Jeri Lytton, Don & Thelma Waltz, Elizabeth Simpson and others not signed in.

Board member Binning motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Bishop, Castro, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

No one spoke to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding customer deposit on a contract sale/purchase by stating that this topic was requested due to a status change for one of our customers. The customer is purchasing a home by contract and wishes to have the utility deposit waived by the board as she feels she is the homeowner. Elizabeth Simpson approached the board and explained her view between buying a home on contract versus purchasing through a mortgage loan and requested a waiver of the deposit requirement. After discussion of this topic, board member Binning motioned to require a deposit to be paid and to reduce the deposit amount from \$150 to \$100 as discussions on this topic had started in January 2016 prior to the increase of the customer deposit and offered a payment plan for the deposit to be \$25/month until the deposit requirement is met. Castro seconded the motion.

Ayes: Bishop, Castro, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

Utility Office Manager Carrie Benda introduced Jeri Lytton to the board from the Osceola Senior Center. Ms. Lytton requests the board's approval to waive the water portion of the utility bill for 2016. Mrs. Benda stated that the City Council had approved the sewer portion to be waived for another year and presented information regarding how the board should approve the waiver if in favor. After discussion was held, board member Bishop motioned to table this topic until the March board meeting to formalize a policy on contributions and donations and Castro seconded this motion.

Ayes: Bishop, Castro, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the Osceola Chamber Main Street donation by presenting the paperwork received. After discussion, board member Bishop motioned to approve the donation of \$150.00 to the Osceola Chamber Main Street and Binning seconded the motion.

Ayes: Bishop, Castro, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Report: Brandon Patterson gave an update on the communication plan with Spoke Communications including the annual newsletter and meetings attended. Continuing on, Mr. Patterson informed the board about a break on the service line which services Super 8 hotel, a hydrant repair on Truman Road that is scheduled to be repaired by Water Works staff and gave an update on the requested water main on South Temple Street. Mr. Patterson concluded this report with an update on the GIS Mapping programs and an update on lead and copper rules as well as reporting to the board the FY 2016 annual budget being submitted to the city.

Chairman Kale presented the consent agenda. Board member Castro motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meetings held on January 7, 2016 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$298.24
AGSOURCE LABORATORIES	LAB TESTING	\$108.00
AL'S TRANSMISSION SERVICE	REPAIRS	\$1,349.32
ALLIANT ENERGY	SERVICES	\$6,572.78
ALLIED SYSTEMS, INC.	SERVICES	\$2,294.42
DANIEL BARAJAS	DEPOSIT REFUND	\$100.00
CARD MEMBER SERVICE	SERVICES	\$3,354.83
CHEM-SULT INC.	CHEMICALS	\$38,838.92
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$150,718.01
CR SERVICES	SERVICES	\$384.98
CRESTON PUBLISHING COMP	PUBLICATIONS	\$263.00
D & D PEST CONTROL	SERVICES	\$45.00
DEZURIK, INC.	SERVICES	\$455.19
MELANIE ELBEN	DEPOSIT REFUND	\$100.00
FAREWAY STORES	SUPPLIES	\$18.48
FP MAILING SOLUTIONS	SERVICES	\$383.77
GRAINGER	SERVICES	\$339.51
HACH COMPANY	SERVICES	\$3,680.25
HDR ENGINEERING, INC.	SERVICES	\$11,957.56
HIGHWAY LUMBER	SUPPLIES	\$10.79
IA DEPT OF HUMAN SERVICES	PAYROLL	\$525.80
IDALS	LICENSE	\$60.00
INTERNAL REVENUE SERVICE	PAYROLL	\$9,102.04
IOWA DEPT OF REVENUE	PAYROLL	\$1,422.00
IOWA DEPT OF REVENUE	SALES TAXES	\$4,594.00
IOWA ONE CALL	SERVICES	\$76.80
IOWA REALTY	DEPOSIT REFUND	\$100.00
IPERS	PAYROLL	\$4,886.19
J P AUTO	SERVICES	\$46.54
DAVID LANGE	REFUND	\$500.00
MET LIFE	DENTAL INSURANCE	\$432.90
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$60.41
DAVID MILLER	REIMBURSEMENT	\$150.00
MUNICIPAL SUPPLY INC	SUPPLIES	\$1,176.75
MUTUAL OF OMAHA	LIFE INSURANCE	\$72.20
OSCEOLA FARM & HOME	SUPPLIES	\$471.97
MARIA PEDRO	DEPOSIT REFUND	\$100.00
PENICK ELECTRIC	SUPPLIES	\$1,221.97
PETTY CASH	SERVICES	\$100.00
POLLARDWATER	SERVICES	\$376.52
QTECH AUTOMATION, INC.	MAINTENANCE	\$1,625.00
AMY RAMOS	DEPOSIT REFUND	\$100.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$407.36
ROYCE ROBERTSON	REIMBURSEMENT	\$3.50
ROBINSONS CO	SUPPLIES	\$49.03
SEMINOLE ENERGY	NATURAL GAS	\$1,069.94
SJC & J INC.	SERVICES	\$100.00
SOUTHWESTERN COMMUNITY COLL	TRAINING	\$140.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$1,500.00
STATE HYGENIC LABORATORY	LAB TESTING	\$205.00
KATIE STEINBACH	DEPOSIT REFUND	\$100.00
STRANGE ELECTRIC & PERFORMAN	SERVICES	\$545.86
TRACY TERRELL	DEPOSIT REFUND	\$100.00
U.S. CELLULAR	COMMUNICATION	\$279.17
U.S. POST OFFICE	POSTAGE	\$1,717.95
UNITED HEALTH CARE	HEALTH INSURANCE	\$8,369.56
W.H. SUTTON MECHANICAL	SERVICES	\$713.98
WILD BLUE	COMMUNICATION	\$86.32
WILDER'S TRUCK SERVICE	REPAIRS	\$82.50

WINDSTREAM	COMMUNICATION	\$348.07
	TOTAL	\$288,256.43

Ayes: Bishop, Castro, Binning, Kale
Nays: None
Absent: O'Hair
Motion Passed

Utility Office Manager Carrie Benda reported to the board of the State Income Offset Program, GIS training that occurred and the conclusion to the shutoff process of a commercial account.

There were no board member reports.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:46 p.m.

Ayes: Bishop, Castro, Binning, Kale
Nays: None
Absent: O'Hair
Motion Passed


Alisha Kale, Chair

Attest:

Carrie Benda, Utility Office Manager

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Approved by the Water Board of Trustees on March 3, 2016.

