

OSCEOLA WATER BOARD
September 8, 2015
(UNOFFICIAL – NOT BOARD APPROVED)

The Osceola Water Board met for the rescheduled meeting on Tuesday, September 8, 2015 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Dave Neas with the following Board Members present: Ryan Rychnovsky and Laura Castro. Board member MacKenzie O’Hair joined the meeting after it began and board member Alisha Kale was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Rychnovsky motioned to approve the agenda as presented and Castro seconded the motion.

Ayes: Rychnovsky, Castro , Neas
Nays: None
Absent: O’Hair, Kale
Motion Passed

No one was present to speak to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding assistance with 209 North East Street by explaining the events that led up to an insurance claim regarding water damage in her home at this property. Mr. Patterson continued by stating that the City Council discussed this agenda item at the September 1, 2015 meeting. After discussion, the board took no action.

Utility Office Manager Carrie Benda opened the discussion regarding a memorandum of understanding for the State Income Offset Program by stating that the board entered into a memorandum of understanding with this agency in February 2013. Mrs. Benda continued by stating that since entering into the 2013 memorandum there were changes in the Iowa Administrative Rules governing the Offset Program that were updated in 2015. Due to these changes, a new memorandum of understanding is required to remain active in the State Income Offset program. After discussion, board member Rychnovsky motioned to approve resolution 2015-19 to enter into a new memorandum of understanding with the State Income Offset program and Castro seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, Castro , Neas
Nays: None
Absent: O’Hair, Kale
Motion Passed

Resolution 2015-19

Water Superintendent Brandon Patterson opened the discussion regarding the request to amend Rule #5, Labor Rates of the Osceola Water Works Rules & Regulations by presenting a change to the standard vehicle changing it to service vehicle and the verbiage to add the rule passed several years ago regarding labor for filling railcar or truck tankers to the rules and regulations. After discussion, board member Rychnovsky motioned to approve the amendment to resolution 2015-13 titled Rule #5, Labor Rates of the Osceola Water Works Rules and Regulations and Castro seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, Castro , Neas
Nays: None
Absent: O’Hair, Kale
Motion Passed

Amended Resolution 2015-13

Water Superintendent Brandon Patterson opened the discussion regarding adding a rule to the Osceola Water Works Rules & Regulations regarding hydrant flow testing by stating we receive requests during the year to perform a hydrant flow test at specific meters. Mr. Patterson presented research and a proposed fee. The rule does require Osceola Water Works staff to be present anytime a flow test is performed. After discussion regarding the rule request, board member Rychnovsky motioned to approve resolution 2015-20 to set a policy for hydrant flow testing & add rule # 24 to the Osceola Water Works rules and regulations and Castro seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, Castro , Neas

Nays: None

Absent: O’Hair, Kale

Motion Passed

Resolution 2015-20

Water Superintendent Brandon Patterson opened the discussion regarding amending the rule for use of hydrants of Osceola Water Works Rules & Regulations by stating with the research of the flow testing that most communities have verbiage in their rules to protect the distribution system from water hydrants being opened for other purposes other than the legitimate purpose of extinguishment of a fire. After discussion was held, the board requested further information be obtained and will discuss the item at the next meeting.

Board member MacKenzie O’Hair arrived to the meeting at 5:55 p.m.

Water Superintendent Brandon Patterson opened the discussion regarding adding a rule to the Osceola Water Works Rules and Regulations for sewer deduct/water only meters by stating that there is currently nothing in the rules and regulations regarding this type of meter and the need to ensure that the meters are compatible with our reading equipment to read and bill accurately. After discussion, board member Rychnovsky motioned to approve resolution 2015-22 titled adding Rule #12 Sewer Deduct/Water Only Meters to the Osceola Water Works Rules and Regulations and Castro seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, Castro, O’Hair, Neas

Nays: None

Absent: Kale

Motion Passed

Resolution 2015-22

Water Superintendent Brandon Patterson opened the discussion regarding Osceola Water Works building repairs at 208 West Jefferson Street by presenting different options as presented at previous meetings. After discussion was held regarding the repair schedule, the board authorized staff to inquire as to grants and financing options and to obtain costs for hiring an engineer to get detailed costs and plans and timelines.

Water Superintendent Report: Brandon Patterson reported to the board a leak that was repaired by Osceola Water Works staff at Harken Hills and another valve that had to be repaired prior to the leak being repaired. Also reported was a meeting with the city regarding the next projects for street improvements and an update on the next Safe Routes to School project the city is working on. Mr. Patterson completed his report by updating the board on the lead and copper sampling currently being completed, the penalty issue with S.I.R.W.A. and gave a status update on the Clarke County Reservoir progress.

Chairman Neas presented the consent agenda. Board member Rychnovsky motioned to approve the consent agenda as presented and Castro seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on August 11, 2015 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$298.24
AGSOURCE LABORATORIES	LAB TESTING	\$119.00

ALLIANT ENERGY	UTILITIES	\$8,256.11
CARRIE BENDA	REIMBURSEMENT	\$25.95
BERT GURNEY & ASSOCIATES INC	SERVICES	\$4,160.15
ANNE BRUCKER	DEPOSIT REFUND	\$100.00
CARD MEMBER SERVICE	SERVICES	\$37.68
CASEY'S GENERAL STORES	FUEL	\$1,327.86
CHEM-SULT INC.	CHEMICALS	\$38,140.66
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$137,310.20
CR SERVICES	SERVICES	\$144.11
CRESTON PUBLISHING	PULBICATION	\$22.00
D & D PEST CONTROL	SERVICES	\$45.00
FALLER, KINCHELOE & CO, PLC	AUDITING SERVICES	\$2,750.00
HACH COMPANY	LAB TESTING	\$316.61
HIGHWAY LUMBER	SERVICES	\$8.58
HYDRITE CHEMICAL CO.	CHEMICALS	\$1,919.60
IA DEPT OF HUMAN SERVICES	PAYROLL	\$322.76
IA DEPT OF NATURAL RESOURCES	SERVICES	\$30.00
IDEAL READY MIX CO	MAIN REPAIRS	\$1,122.00
INTERNAL REVENUE SERVICE	PAYROLL	\$8,410.43
IOWA DEPT OF REVENUE	PAYROLL	\$1,448.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$78.50
IOWA ONE CALL	SERVICES	\$27.70
IPERS	PAYROLL	\$4,920.74
J P AUTO	SERVICES	\$237.23
JULIAN KALK	DEPOSIT REFUND	\$100.00
JUAN B. LIMON	DEPOSIT REFUND	\$100.00
BRANDON MATEER	DEPOSIT REFUND	\$100.00
MATT PARROTT	SUPPLIES	\$96.41
MET LIFE	DENTAL INSURANCE	\$542.38
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$81.27
MUNICIPAL SUPPLY INC	SUPPLIES	\$2,065.45
MUTUAL OF OMAHA	LIFE INSURANCE	\$82.23
O'REILLY AUTO PART	SUPPLIES	\$37.44
OSCEOLA FARM & HOME	SUPPLIES	\$10.95
OSCEOLA WATER WORKS	APPLY DEPOSIT	\$66.94
ROBINSONS CO	SERVICES	\$91.50
SCHILDBERG CONSTRUCTION CO	ROCK	\$1,625.23
JORDAN SCHULTZ	DEPOSIT REFUND	\$100.00
SEMINOLE ENERGY SERVICES	NATURAL GAS	\$100.35
JACOB SOUTH	DEPOSIT REFUND	\$100.00
SOUTHERN IOWA SADDLE SHOP	CLOTHING	\$290.00
STATE HYGENIC LABORATORY	LAB TESTING	\$185.50
JUSTIN STORIE	DEPOSIT REFUND	\$100.00
STRANGE ELECTRIC & PERFORM	SERVICES	\$1,629.09
U.S. CELLULAR	COMMUNICATION	\$333.80
U.S. POST OFFICE	POSTAGE	\$1,490.88
UNITED HEALTH CARE	HEALTH INSURANCE	\$10,053.22
REBEKAH WEBB	DEPOSIT REFUND	\$100.00
MICHAEL WIK	DEPOSIT REFUND	\$100.000
WINSTREAM	COMMUNICATION	\$281.81
ZIMCO SUPPLY CO.	SERVICES	\$281.25

TOTAL \$254,210.98

Ayes: Rychnovsky, Castro, O'Hair, Neas
Nays: None
Absent: Kale
Motion Passed

Utility Office Manager Carrie Benda reported to the board regarding the audit process and a thank you received from Osceola Chamber Main Street for assistance with the Circus.

Board Member Reports: Ryan Rychnovsky commented on the Clarke County Reservoir Commission. Dave Neas reported to the board that he attended the September 1, 2015 City Council meeting and would like the board to consider taking turns when needed.

A closed session was not requested.

Chairman Dave Neas opened the discussion regarding the Water Superintendent's performance evaluation by requesting the board's wishes on moving forward. Brandon Patterson presented the

salary survey results as well as comparable pay for the Superintendent/manager positions in Iowa according to pay and population requested.

The board will review the information presented and will discuss at the next board meeting on October 1, 2015.

There being no further business to discuss, board member O'Hair motioned and Rychnovsky seconded adjournment at 6:50 p.m.

Ayes: Rychnovsky, Castro, O'Hair, Neas

Nays: None

Absent: Kale

Motion Passed

Dave Neas, Chairman

Attest:

Carrie Benda, Utility Office Manager