

OSCEOLA WATER BOARD
March 5, 2015
(UNOFFICIAL – NOT BOARD APPROVED)

The Osceola Water Board met for the regularly scheduled meeting on Thursday, March 5, 2015 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Dave Neas with the following Board Members present: Ryan Rychnovsky, MacKenzie O’Hair, Alisha Kale and Laura Castro. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Administrative Assistant/GIS Specialist Kim Allard, Pat Carson, Ed & Jan White and others not signed in.

Board member O’Hair motioned to approve the agenda as presented and Kale seconded the motion.

Ayes: Rychnovsky, O’Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Pat Carson appeared before the board to discuss the removal of the water service line located at her property at 113 South Clarke Street. Mrs. Carson said she was told by her contractor that the rule had been changed mid-stream and that the new rules we were mandating her to follow would require her to enter the street to disconnect the water service. Mrs. Carson was concerned that this was true and the cost of this requirement. Water Superintendent Brandon Patterson explained to Mrs. Carson that she had been misinformed by the contractor. Mr. Patterson explained that the rule was recently changed, however, the new rule is now more lenient than the prior rule. Mr. Patterson explained to Mrs. Carson why the line would need abandoned and that this would not require her to enter the street to make the repair. The board directed Mr. Patterson to continue working with Mrs. Carson on this issue.

Water Superintendent Brandon Patterson opened the discussion regarding water service to 1420 South Ridge Road by stating that currently the line that runs in front of this property is a private water line and provided a map to the board reflecting the homes served by the private line. Also presented were sections of the Water Works Rules and Regulations #31 Replacing Private Waterlines on Public Property and #34 Service Outside City Limits. Mr. & Mrs. White were present to discuss their interest in getting water to the property. Mr. Patterson explained that the service is provided from a private water line that was allowed to be hooked to the distribution system in the past. Discussion was held regarding project cost and if the property owners serviced by this private line would be interested in correcting the size of line and buy in to the new Water Works water line. Board authorized staff to invite the property owners serviced by this private water line to the April board meeting to discuss the total cost and figures for the interested parties.

Water Superintendent Brandon Patterson opened the discussion regarding amending Rule 18, Locating Private Water Lines of Osceola Water Works Rules and Regulations by a rule was created at the February 5, 2015 meeting and that changes were made afterwards to allow Osceola Water Works to furnish records and maps and employee service at no cost to the customer. The rule will now include the Water Works infrastructure and the Customer infrastructure. After discussion, board member Kale motioned to approve amended resolution 2015-10 and O’Hair seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, O’Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Amended Resolution 2015-10

Utility Office Manager Carrie Benda opened the discussion regarding amending Rule 19, Temporary Discontinuance of Utility Services of Osceola Water Works Rules and Regulations by

presenting written changes proposed to the rule from when the committee met. Mrs. Benda explained that the changes made will allow a vacant property to pay the usage for water and sewer as well as the sewer surcharge, but will be allowed to waive the garbage fees for the time period requested. Mrs. Benda asked for board approval to present the policy to City Council for their approval. After discussion, board member Kale motioned to authorize staff to present the rule to City Hall for City Council approval and Castro seconded the motion.

Ayes: Rychnovsky, O'Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the building repairs to the Water Works building located at 208 West Jefferson Street by requesting the boards direction for the next phase. Mr. Patterson presented the funds budgeted for the capital expenditures. After discussion, the board authorized staff to move forward with researching the cost for the next phase which includes; replacing the north sidewalk, doors, windows and repairing the façade.

Water Superintendent Brandon Patterson opened the discussion regarding the water main installation on the 200 Block of North East Street by presenting a map of current and future water mains. Mr. Patterson stated that the City is planning to start their portion of the repairs in April. Our project calls for a new water main to be installed on the east side of the street and stub outs set to the homes and reconnections where required. Mr. Patterson stated that by installing this main, we will eventually abandon the main that is currently in the back yards of these homes. After discussion, board members authorized staff to install the main and meter pits as per the current rules and hold conversation with the homeowners regarding the plan to move forward with connecting the service lines to the meter pit.

Water Superintendent Brandon Patterson opened the discussion regarding the purchase of equipment by stating that a few years ago, the water board was facing some major rate increases and the decision was made to purchase a mini – backhoe for water personnel to start making their own water main repairs. Since that purchase, the department abilities have grown and the current mini-backhoe machine is too small to perform all jobs safely. Mr. Patterson stated that the department is capable of making larger repairs. Continuing on, Mr. Patterson presented two options for a backhoe and attachments with trade-in of the current machine. This larger machine would allow for staff to complete larger repairs safely and reduce costs of outsourcing the repairs. Mr. Patterson went over the budgeted figures and costs including the trade-in value. After discussion, board member Rychnovsky motioned to authorize the purchase of a Caterpillar 420 F2 Backhoe and attachments and warranty totaling \$70,593 and O'Hair seconded the motion.

Ayes: Rychnovsky, O'Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Chairman Dave Neas opened the discussion regarding moving the April 2, 2015 meeting to April 9, 2015 as he will be unavailable. Board member Rychnovsky motioned to move the April meeting from April 2 to April 9, 2015 and O'Hair seconded the motion.

Ayes: Rychnovsky, O'Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board on water plant maintenance including the replacement of three transfer pumps and replacing valves in the clarifier. Continuing on, Mr. Patterson reported on bacterial and carbon sampling. Mr. Patterson completed his report by updating the board on the GIS updates and improvements.

Chairman Neas presented the consent agenda. Board member Rychnovsky motioned to approve the consent agenda as presented and Castro seconded the motion. The consent agenda included

the Aging Report, YTD Budget Report, minutes from the meeting held on February 5, 2015 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$292.81
AGSOURCE LABORATORIES	LAB TESTING	\$86.00
ALLIANT ENERGY	SERVICES	\$6,022.32
GAGE ALLISON	REFUND	\$101.24
CARD SERVICE CENTER	REIMBURSEMENT	\$8.11
CHEM-SULT INC.	CHEMICALS	\$28,288.96
CHESNUT LAWN & LANDSCAPE	SERVICES	\$1,638.75
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$128,205.05
CLARKE COUNTY HOSPITAL	SERVICES	\$92.00
COUNTRY CONCRETE	SERVICES	\$315.00
CR SERVICES	SERVICES	\$151.67
CRESTON PUBLISHING COMPANY	PUBLICATIONS	\$192.37
D & D PEST CONTROL	SERVICES	\$45.00
FALLER, KINCHELOE & CO, PLC.	SERVICES	\$2,750.00
JIM FARLOW	DEPOSIT REFUND	\$100.00
FELD FIRE	SERVICES	\$38.00
HACH COMPANY	LAB TESTING	\$623.15
HIGHWAY LUMBER	SERVICES	\$178.51
IA ASSOCIATION OF MUNICIPAL	MEMBERSHIP DUES	\$703.36
IA DEPT OF HUMAN SERVICES	PAYROLL	\$525.76
IA DEPT OF REVENUE	PAYROLL TAXES	\$7,881.45
INTERSTATE ALL BATTERY CENTER	SERVICES	\$199.60
IA DEPT OF REVENUE	PAYROLL TAXES	\$1,569.00
IA DEPT OF REVENUE	SALES TAX	\$4,473.00
IPERS	PAYROLL	\$4,725.13
J P AUTO	SUPPLIES	\$58.08
DAN & SHIRLEY KEARNEY	DEPOSIT REFUND	\$100.00
MENARDS – CLIVE	SUPPLIES	\$136.58
MET LIFE	DENTAL INSURANCE	\$416.26
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$82.47
MUNICIPAL SUPPLY INC	SUPPLIES	\$7,037.96
MUTUAL OF OMAHA	LIFE INSURANCE	\$74.37
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$700.00
CLIFFORD RATER	DEPOSIT REFUND	\$75.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$479.25
ROYCE ROBERTSON	REIMBURSEMENT	\$6.76
ROBINSONS CO	SERVICES	\$146.11
SCHILDBERG CONSTRUCTION CO	ROCK	\$104.84
SEMINIOLE ENERGY CO.	NATURAL GAS	\$3,533.04
SHAZAM	MONTHLY FEES	\$20.00
SPRAYER SEPCIALTIES	SUPPLIES	\$57.50
STATE HYGENIC LABORATORY	LAB TESTING	\$657.50
TOM & JOHN’S AUTO SERVICE	SERVICES	\$1,027.35
U.S. CELLULAR	COMMUNICATION	\$319.52
U.S. POST OFFICE	POSTAGE	\$1,506.60
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,581.31
USA BLUEBOOK	SUPPLIES	\$492.32
VETTER EQUIPMENT CO.	REPAIRS	\$637.31
WILD BLUE	COMMUNICATION	\$86.32
WINSTREAM	COMMUNICATIONS	\$279.70
TOTAL CLAIMS		\$237,775.64

Ayes: Rychnovsky, O’Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported on the audit being completed.

Board Member Reports: Dave Neas reported to the board notice of a petition that is in the community to dissolve the Water Board of Trustees.

There being no further business to discuss, board member Kale motioned and Rychnovsky seconded adjournment at 7:35 p.m.

Ayes: Rychnovsky, O’Hair, Kale, Castro, Neas

Nays: None

Motion Passed

Dave Neas, Chairman

Attest:

Carrie Benda, Utility Office Manager