

OSCEOLA WATER BOARD  
October 1, 2015

The Osceola Water Board met for the rescheduled meeting on Thursday, October 1, 2015 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Dave Neas with the following Board Members present: Ryan Rychnovsky, Alisha Kale and Laura Castro. Board member MacKenzie O'Hair was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Rychnovsky motioned to approve the agenda as presented and Kale seconded the motion.

Ayes: Rychnovsky, Kale, Castro, Neas  
Nays: None  
Absent: O'Hair  
Motion Passed

No one was present to speak to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding the communication plan with Spoke Communications by presenting the publications that were submitted to date. Mr. Patterson inquired as to the board's favor as to how we move forward. After discussion, the board authorized staff and committee members to meet with Spoke Communications for plans in the future.

Water Superintendent Brandon Patterson opened the discussion regarding amending rule #25 of the Osceola Water Works Rules and Regulations. Mr. Patterson stated that this amendment was brought to the last meeting and that legal counsel has now given approval for the amendment. After discussion, board member Kale motioned to approve resolution 2015-21 to amend rule #25 of the Osceola Water Works Rules and Regulations labeled use of hydrants and Castro seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, Kale, Castro, Neas  
Nays: None  
Absent: O'Hair  
Motion Passed  
***Resolution 2015-21***

Water Superintendent Brandon Patterson opened the discussion regarding building repairs at 208 West Jefferson by presenting a request to repair the south east portion of the building. Mr. Patterson stated that currently the area is not sealed well and receives water damage when measurable rain falls. Mr. Patterson went over the budget amounts and repairs needed to be made. The board took a short break to view the area to repair. Upon return, board member Kale motioned to approve the request to repair the south east portion of the building with a local contractor and stay in budget restraints and Castro seconded the motion.

Ayes: Rychnovsky, Kale, Castro, Neas  
Nays: None  
Absent: O'Hair  
Motion Passed

Derick Lumsden with Osceola Chamber Main Street was present to present the Shining Star Award to the Osceola Water Board of Trustees for the improvements made to the Jeffrey's Drive water tower.

Water Superintendent Report: Brandon Patterson reported to the board a main break that staff repaired at East Lake Park, painting of fire hydrants, fall hydrant flushing plans and an update on

the South Ridge Road main installation being completed by Water Works staff. Mr. Patterson continued his report by presenting information about a school that he attended and an update on the Clarke County Reservoir. Mr. Patterson concluded his report by discussing an upcoming meeting with S.I.R.W.A.

Chairman Neas presented the consent agenda. Board member Rychnovsky motioned to approve the consent agenda as presented and Kale seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on September 8, 2015 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$298.24
AGSOURCE LABORATIES	LAB TESTING	\$86.00
ALLIANT ENERGY	UTILITIES	\$7,877.78
MIRAND ARNOLD	DEPOSIT REFUND	\$100.00
BIG BOYZ TOYZ	BOAT MOTOR REPAIRS	\$73.75
DALLA BLAIR	MILEAGE	\$41.84
CARD MEMBER SERVICE	SERVICES	\$297.76
CHEM-SULT, INC.	CHEMICALS	\$45,946.23
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$163,107.17
CLARKE COUNTY EXTENSION	TRAINING	\$85.00
CLARKE COUNTY HOSPITAL	SERVICES	\$92.00
COUNTRY CONCRETE	SERVICES	\$443.50
CR SERVICES	SERVICES	\$16.95
TERRY DELONG	DEPOSIT REFUND	\$100.00
FAREWAY STORES	SERVICES	\$28.93
HACH COMPANY	LAB TESTING	\$580.83
HIGHWAY LUMBER	SUPPLIES	\$137.70
MALVINA HUSTED	DEPOSIT REFUND	\$54.21
HYDRITE CHEMICAL CO.	CHEMICALS	\$1,919.60
IA DEPT OF HUMAN SERVICES	PAYROLL	\$322.76
IA DEPT OF NATURAL RESOURCES	TRAINING	\$80.00
IDEAL READY MIX CO	SERVICES	\$938.00
INTERNAL REVENUE SERVICE	PAYROLL	\$8,623.26
IOWA DEPT OF REVENUE	PAYROLL	\$1,427.00
IOWA DEPT OF REV – SALES	SALES TAXES	\$5,206.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$365.88
IPERS	PAYROLL	\$4,860.38
J P AUTO	SUPPLIES	\$25.15
TIFFANY JENKINS	DEPOSIT REFUND	\$5.19
JESSICA KOOKER	DEPOSIT REFUND	\$24.79
STEPANIE LAWSON	DEPOSIT REFUND	\$63.03
M & M AG	SUPPLIES	\$65.00
MENARDS – CLIVE	SUPPLIES	\$575.36
MET LIFE	DENTAL INSURANCE	\$432.90
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$62.40
MUNICIPAL SUPPLY INC	SERVICES	\$3,909.85
MUTUAL OF OMAHA	LIFE INSURANCE	\$72.20
MAKENZIE O'DONNELL	DEPOSIT REFUND	\$45.60
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$371.88
PENICK ELECTRIC	SERVICES	\$14.99
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$119.81
ROBINSONS CO	SUPPLIES	\$10.98
BRANDY & THOMAS SAGE	DEPOSIT REFUND	\$100.00
SAVAGE EXCAVATING	SERVICES	\$500.00
SCHILDBERG CONSTRUCTION CO	ROCK	\$667.90
SEMINOLE ENERGY SERV	NATURAL GAS	\$111.79
CLAY SMITH	DEPOSIT REFUND	\$100.00
FREDERICK SMITH	DEPOSIT REFUND	\$35.30
SPOKE COMMUNICATIONS, INC.	SERVICES	\$1,500.00
TOM & JOHNS AUTO SERVICE	SERVICES	\$577.91
ANDRES MARTIN TOMAS	DEPOSIT REFUND	\$100.00
U.S. CELLULAR	COMMUNICATION	\$283.80
U.S. POST OFFICE	POSTAGE	\$493.54
UNITED HEALTH CARE	HEALTH INSURANCE	\$8,254.52
WILD BLUE	COMMUNICATION	\$86.32
WINDSTREAM	COMMUNICATION	\$282.02
ZEE MEDICAL INC.	SERVICES	\$95.40
	TOTAL	\$285,119.20

Ayes: Rychnovsky, Kale, Castro, Neas

Nays: None

Absent: O'Hair

Motion Passed

Utility Office Manager Carrie Benda reported to the board regarding the audit process.

Board Member Reports: Laura Castro reported on a public health needs assessment that was performed. Alisha Kale reported her thoughts for an annual newsletter to be in the same format as our flyers and information through Spoke Communications.

A closed session was not requested.

Chairman Dave Neas opened the discussion regarding the Water Superintendent's performance evaluation by presenting input received from the board members. After discussion, board member Kale motioned to increase Mr. Patterson's annual salary from \$65,020 to \$67,620 in compliance with his 2014-2015 annual review retroactive back to July 1, 2015 and Castro seconded the motion.

There being no further business to discuss, board member Rychnovsky motioned and Kale seconded adjournment at 6:35 p.m.

Ayes: Rychnovsky, Kale, Castro, Neas

Nays: None

Absent: O'Hair

Motion Passed

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Dave Neas, Chairman

Attest:

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Carrie Benda, Utility Office Manager

Approved by the Osceola Water Board of Trustees on November 12, 2015.

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